

## Pukehina Beach Ratepayer's Association Inc.

PO Box 113, Te Puke 3153 Pukehina.bra@gmail.com, www.pukehinabeach.co.nz

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### **Pukehina Rate Payers Association Inc. Minutes of the AGM 2.00pm Saturday January 4th 2014 at Pukehina Beach Community Hall.**

Welcome & Introductions were made by Ian Rodger (Chair) to Glenn Snelgrove (WBOP CEO), John Scrimgeour and Kevin Marsh (councillors), Terry Long (BOPRC), MP Todd McLay and 65 - 70 members. The whole committee was present bar one.

Apologies: Ross Paterson, David Taylor, Mandy Anderson, Jocelyn, Mr Blakely.  
Ian Rodger moved that apologies be accepted, seconded Alex White, carried.

Chairman's Report, as printed in the December Newsletter, was circulated - See appendix I.  
Ian thanked retiring committee members David Taylor and Dick Pope.  
Ian Rodger moved the report as circulated be accepted, seconded Rex Cameron, carried.

#### *Minutes previous AGM:*

Ian Rodger moved that the minutes of the AGM held 5<sup>th</sup> January 2013 as circulated be accepted as a true and accurate record. Seconded Rob Davenhill, carried.

#### Treasurer's Report:

Four accounts were maintained to cover General, Patrol vehicle, Walkway and the Sports funds. See appendix II. Sponsors for the vehicle running costs were gratefully acknowledged and further ones welcomed.

Ian moved that the PBRA financial year end be moved to October 31<sup>st</sup> to facilitate membership and accounting at a busy time of year, seconded Brian North, carried.

Ian Rodger moved that the Treasurer's report be accepted, seconded Judy Eckhard, carried.

#### Election of officers:

Two 2013 committee members have resigned while all office holders and the remainder of the committee agreed to be nominated for re-election. Nominations for new committee members were welcomed.

Nominations made as follows –

Position	Nominee	Nominator	Seconded	Nominations closed by	Carried
Chairman	Ian Rodger	John Cook	John x	Kevin Marsh/Bev Nairn	✓
Treasurer	Alex White	Ian Rodger	Rob Davenhill	Ian Rodger/John X	✓
Secretary	Bev Nairn	"	Judy Eckhard	Ian Rodger/John Cook	✓
Committee	Rex Cameron	"	Janet Andrew	Ian Rodger/John Cook	✓
Committee	John Cook	"	"	"	✓
Committee	Stella Cressey	"	"	"	✓
Committee	Alan Sutherland	"	"	"	✓
Committee	Carol Forrester	"	"	"	✓
Committee	Ray Foster	"	"	"	✓
Committee	Dallas Bates	John Cook	Ian Rodger	Ian Rodger/John Cook	✓



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### General Business:

#### *1 Closed Circuit TV Surveillance – Alan Sutherland.*

IP Systems provide services to WBOPDC and quote a drop in 'incidents' from 100 to 3 in Katikati as a result of CCTV surveillance. They made a \$4870.00 + GST proposal encompassing two wide view and number plate cameras with poles, signage, central monitoring at no extra charge and internet access to restricted personnel. The system can be extended to a maximum sixteen cams with records typically kept for one month. Police will recommend camera location and tests will be done periodically to see it is running. David Jennings recommended the committee and Police review the proposal and Ian Rodger moved we proceed with the purchase, seconded John Mc Enally, subject to the review, carried.

#### *2 Waste Water/Infrastructure – John Cook.*

Terry Long (BOPRC) gave a status report of the estuary and beachfront water quality saying swimming was OK but shellfish should not be consumed. Coliform counts have reduced since Little Waihi has been reticulated with sewerage. The environmental results were variable and poor after rain. While a maintenance Zone is not necessary at the moment he recommends following the Onsite Effluent Plan (OSET) available imminently on the BOPRC website and the next review is due in 2016. WBOPDC has septic tank records since 1990. Good tank management includes cleaning every three years (or longer if the contractor recommends), reducing water throughput with low-volume toilet flushing, short showers etc, avoidance of bleach and chemotherapy effluent.

#### *3 Development Fund – Ian Rodger.*

The fund stands at \$239K at present and annual contributions are \$20 per property. While use for sewage now seems most unlikely it can be used for other capital expenditure. Ian Rodger moved the development fund contribution be continued, seconded Liz, carried (30/1).

#### *4 Dune Refurbishment program – Ian Rodger.*

Begun in 2007 the balance in the Dune Refurbishment Account Fund is \$145,000 and gains \$7K annually in interest. Resource consent for refurbishment work looks possible for \$5 - 10,000 with the help of an environmental consultant. Sand can be scraped or imported from the Pongakawa stream dredgings which are a suitable specification.

Ian Rodger moved we hire a consultant to gain a 35-year resource consent to scrape or import sand to a maximum spend of \$10,000, seconded Paul Carter, carried.

Glenn Snelgrove indicated events will be greater and more frequent and that refurbishment might now cost \$60,000 per event and to continue funds accumulation to cover two events in three years to cover any delay in rates collection. Mike Tattersall suggested continuance until 2016.

Ian Rodger moved 'The Dune refurbishment fee continue to be collected, seconded Lawrence Edwards, carried (27/4).

#### *5 Submissions to the District Plan, i.e. the committee's representation of Pukehina Beach community to Council- Ian Rodger.*

Input was sought from community members. WBOP DC councillors attended meetings throughout the year and Sue Mathews will be standing in the by-election in February. Our submissions have been in newsletters and can be seen on the website.



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### *Community Topics*

*Dogs wandering* – phone the council 24 hours number 07 571 8008. Draw dog owners' attention to the fact that their dogs fouling the beach or street are not acceptable.

*Patrol Vehicle*– Rex Cameron.

Police visit the beach at least weekly. More drivers would be welcome for the night patrols. Bike numbers continue to be used to good effect – any misbehaviour noticed on the beach should be reported to Rex, and on the road to police.

*Hall* – Rod Davenhill - There are three groups using the hall weekly as well as other private functions.

Added street lighting was done as a result of a request in 2013.

A community member gave a public 'thank you' to the Fire service volunteers.

*Communications tower* – Kevin Marsh. After trouble agreeing the location with Arawa Trust, consent has now been given and construction will start in the new year.

*Waihi Estuary Walk/cycleway* John Cook.

Resource consent has been gained from the surf club to Cutwater road. Temporary signage will be posted at the boat ramp and beach access # 32. A combination of boardwalk and packed pumice will be utilised depending on the type of existing ground. Local iwi strongly support the proposal and we are grateful to David Taylor for facilitating this. One major funding source has proved not to be available to us, so fundraising will be a focus for 2014.

*Community Emergency Plan/ Tsunami Warning* – Carole Forrester.

The area-wide Tsunami warning system under study by WBOPDC has come to nothing. CD recommends neighbourhood support groups alert their pool members and notify them of anyone needing assistance to evacuate. The car survival kit needs solar torches and radio, shovel, rations and water. Tune into local radio for notices.

*Association website* – Stella Cressey.

The website launched this year has had 20,000 hits already. Sponsorship monies have made it self-funding. The lucky member draw was made at the meeting.

*Dotterel Point & Coastal environs* – Bev Nairn.

Our councils continue to support the restoration of the dunes and spit to good effect. 120,000 dune grasses have been planted with community help and coupled with La Nina conditions, have improved sand trapping. NZ Dotterel on the spit have recovered from Rena losses and in combination with Maketu, form the largest breeding group in NZ. Nationally the numbers have turned around and improved by 10%.

*Water supply* – Glenn Snelgrove

Meters will be fitted by mid-year and have been shown to reduce consumption. Silica present in the water is from the Maniatoto bore and is an intractable problem internationally.

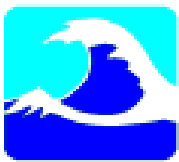
*Roading* – Alan Sutherland

Adam Frances from transit NZ has reviewed the problematic highway intersections and both Pukehina Station Rd and Pukehina Beach Rd will be widened. If the bridge and railway restrictions allow, there will be a slip lane for turning traffic. This improvement is due to a 'Wish List' request last year, so keep it up – it works !

The chairman thanked all attending and contributing and closed the meeting at 5.00 pm.

Approved : January 3<sup>rd</sup>, 2015

Signed :



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### Appendix I

#### **Chairman's Report:**

Without doubt, the big happening for the committee this year was the successful launch of the Pukehina Beach Website.

The enthusiastic turnout at the launch celebration at the Community Hall and Fire Station on Labour weekend confirmed the interest beach residents have in this new way of communicating with members and the community at large (see a report below). Your committee is very keen for the Website to become its main method of communication with members. I do encourage you to take a moment or two to visit the site and come to the forthcoming AGM with comment on this subject to assist the committee in setting the direction of this new communication tool.

#### **General Matters:**

At the last AGM the committee was given a mandate to investigate the concept of a "*self imposed maintenance plan to keep the existing septic tanks on the beach functioning well*", in order to avoid the need for a reticulated Waste Water Scheme at considerable costs to the ratepayers. I can report that we have carried out that investigation and will report the findings at the AGM. As for previous years, this subject will impact on your decision for the collecting of the Pukehina Development Fund Rate, so it is important for you to attend the AGM to fully understand the recommendations and vote accordingly. Please see the accompanying flyer with a generous offer from a Septic Tank Service provider.

The other continuing topic we need to report on at the AGM is the Sand Dune Refurbishment Fund Rate and the use of the accumulated monies. At last year's AGM, the vote was to continue collecting the rate and for the committee to continue with investigating the best approach for managing the consent process. Again I can report that your committee has made some interesting discoveries on how the consent process operates and will present its recommendations at the AGM. You will be asked to vote on the collection of this special rate so you should attend to cast your vote on this important subject.

#### **The following subjects will be reported on at the 2014 AGM:**

- Your Committee's Submissions to the District Plan
- Council Representation
- Waste Water – an alternative to a expensive sewerage treatment plant
- Development Fund
- Storm water/ Kerb and Channel
- Dune Refurbishment program
- Community Patrol Vehicle
- Waihi Estuary Care Group Activity/ Walkway
- Community Emergency Plan/ Tsunami Warning
- Closed Circuit TV Surveillance
- The Website – better communication, improved public image
- Community Hall
- Dotterel Point & Coastal Environs

Ian Rodger



Appendix II

**Pukehina Beach Ratepayer's Association Inc.**

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**PUKEHINA BEACH RATEPAYERS' ASSOCIATION INCORPORATED**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2013**

**Chairperson:** Ian Rodger  
**Secretary:** Bev Nairn  
**Treasurer:** Alex White  
**Committee:** David Taylor  
John Cook  
Rex Cameron  
Stella Cressey  
Alan Sutherland  
Carol Forrester  
Ray Foster

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**DISCLAIMER OF LIABILITY**

I have compiled the Financial Statements of **PUKEHINA BEACH RATEPAYERS' ASSOCIATION INCORPORATED** for the year ended 30 November 2013 as detailed in the index above.

A compilation is limited primarily to the collection, classification and summarisation of information supplied by **PUKEHINA BEACH RATEPAYERS' ASSOCIATION INCORPORATED**. A compilation does not involve the verification of that information. I have not audited or reviewed the Financial Statements and therefore I do not accept any responsibility for the accuracy of the material from which the Financial Statements have been prepared. Further the Financial Statements have been prepared at the request of, and for the purpose of **PUKEHINA BEACH RATEPAYERS' ASSOCIATION INCORPORATED** only, and I do not accept any responsibility on any ground whatever, including liability in negligence, to any other person.

B J North  
29 December 2013



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## PUKEHINA BEACH RATEPAYERS' ASSOCIATION INCORPORATED

### INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 NOVEMBER 2013

<b>2012</b>	<b>INCOME</b>		
2700	Subscriptions		3720
964	Interest received	- Southern Cross Bldg Term Deposit	965
11		- Westpac Bank	12
			-----
			977
430	Tennis Courts - Key Sales		400
30	Donations		20
250	Secretarial Allowance (ex Western BOP District Council)		500
			-----
4385	<b>TOTAL INCOME</b>		5617
	<b>LESS EXPENSES</b>		
2019	Newsletter		1646
170	Quad Bike Numbers		79
145	Post Office Box Rental		170
80	Presentation		0
244	Christmas Dinner		434
46	Council meeting - afternoon tea		0
0	Website development	2025	
0	Less Sponsorship - see note below *	750	
			-----
			1275
0	Signage		333
0	Subscription - Economic Group Development		173
1093	Estuary Walkway		4720
0	Bank Fee		2
			-----
3797	<b>TOTAL EXPENSES</b>		8,832
			-----
588	<b>EXCESS EXPENDITURE OVER INCOME</b>		-\$3,215
			=====

Note: Website Sponsorship \*

Thanks to these sponsors:

Te Puke Glass	\$125
Professionals Real Estate Te Puke	\$125
Te Puke Realty - First National	\$125
Conway and Carpenter	\$125
Laser Plumbing - Te Puke (Wilson Plumbing)	\$125
Kican Holding	\$125
	-----
	<b>\$750</b>

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### PUKEHINA BEACH RATEPAYERS' ASSOCIATION INCORPORATED

#### COMMUNITY PATROL VEHICLE STATEMENT FOR THE YEAR ENDED 30 NOVEMBER 2013

<u>2012</u>	<u>INCOME</u>		
12	Interest Received - Westpac	0	
	Grants and Donations		
0	- Western Bay of Plenty District Council	2000	
0	- Hargreaves Charitable Trust	400	
130	- Community Patrols - Police	291	
300	- St Johns Anglican Op Shop	0	
500	- Te Puke Methodist Shop	0	
		-----	
942	<b><u>TOTAL INCOME</u></b>		2691
	<b><u>LESS EXPENSES</u></b>		
0	Vehicle Registration	288	
0	Community Patrols NZ - subscription	120	
0	Spotlight	30	
855	Petrol	500	
697	Insurance	454	
40	Repairs and Maintenance - Car	201	
110	Car Phone	0	
0	Civil Defence	20	
0	Depreciation on Nissan Car	874	
		-----	
1702	<b><u>TOTAL EXPENSES</u></b>		2487
		-----	
-760	<b><u>EXCESS INCOME OVER EXPENDITURE</u></b>		\$204
=====			=====

#### PBRA ESTUARY WALKWAY STATEMENT FOR THE PERIOD ENDED 30 NOVEMBER 2013

2012	INCOME		
0	Donation Received	100	
0	Grant - NZ Walkways (Government funded)	1851	
		-----	
0	<b><u>TOTAL INCOME</u></b>		\$1,951
=====			=====

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## PUKEHINA BEACH RATEPAYERS' ASSOCIATION INCORPORATED

### BALANCE SHEET AS AT 30 NOVEMBER 2013

<b>2012</b>	<b>CURRENT ASSETS</b>		
3639	Westpac Bank - Current Account	1600	
724	- Sports Field Account	124	
547	- Community Patrol Account	2086	
21510	- Term Deposit - Heartlands Bldg Society	20473	
0	- PBRA Estuary Walkway	1951	
-----		-----	
26420			26234
	Motor Vehicle - Nissan 7/2012		
4374	At Cost Price	4374	
0	Less Depreciation	874	
-----		-----	
			3500
30794	<b><u>TOTAL ASSETS</u></b>		29734
	<b><u>LESS CURRENT LIABILITIES</u></b>		
300	Sundry Creditors - Pukehina Community Hall		300
-----			-----
30494	<b><u>NET ASSETS</u></b>		<b><u>\$29,434</u></b>
=====			=====
<b>THESE ASSETS ARE REPRESENTED BY:</b>			
<b>ACCUMULATED FUNDS</b>			
30666	Balance Brought Forward		30494
	<u>Add</u> Excess Income over Expenditure - PBRA Walkway	1951	
588	Excess Income over Expenditure - Community Car	204	
-760	<u>Less</u> Excess Expenditure over Income - PBRA	-3215	
-----		-----	
30494			-1060
-----			-----
30494	<b><u>TOTAL ACCUMULATED FUNDS</u></b>		<b><u>\$29,434</u></b>
=====			=====

For and on behalf of the Society

Chairperson

Treasurer

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