



Pukehina Beach Ratepayers Association Inc.

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Paradise Created by nature and cared for by the Community

**Minutes of the committee meeting Monday December 8th 2014
at 7.30 pm at the Pukehina Beach Fire Brigade hall.**

Present: Meeting opened at 7.30pm. Ian Rodger (chair), John Cook, Alan Sutherland, Bev Nairn, Carole Forrester, Dallas Bates, Ray Foster, Rex Cameron, (committee), John Scrimgeour, Councillor (9). Quorum for committee meetings is four.

Apologies – Stella Cressey, Sue Mathews & Kevin Marsh .
Ian moved apologies be accepted, seconded Dallas, carried.

Minutes –

Minutes from the last meeting were circulated. Ian moved that minutes be accepted, seconded Alan, carried.

Matters arising from the minutes –

Association seal needs finding or re-issuing. Obligations of operating an incorporated society need to be summarised for easy reference. Guidelines can be found on the Companies' office website – Ian will do.

Roles of the leaving and arriving treasurers were clarified to exchange at the end of the financial year, with Alex finalising the 2014 report to AGM.

Correspondence: - *Bev*

- Eddie Goldsmith asking about sand ladders off private property
- Tawhia Schuster with the police crime report
- Kevin Brough seeking our support in approaching council re the inadequate toilets at the surf club

Outwards –

Rex sent six letters applying for donations towards the patrol vehicle expenses – Anglican Church, Methodist Church, Bay Trust, Hargreaves, Trust power, and Acorn.

Letter of support to Surf Club for their fundraising venture.

Matters arising from the Correspondence –

Ian will respond to Eddie re sand dune access

Ray will liaise with Andy (surf club) to explain the PBRA role to ensure any comment at the AGM is constructive. John moved the correspondence be accepted, seconded Rex, carried.

Financial Report: - *John* See appendix I

All funds, including walkway fund and those held by council will be shown in monthly reports - NB Council funds will be updated twice per year.

Outstanding account of \$8K +/- from council for the walkway is approved for payment. The \$1,000 donations to surf club and fire brigade approved in November will be processed.

Ian moved PBRA account signatories will be any two of : Bev Nairn, John Cook and Rex Cameron, seconded Carole, carried. Ian moved signatories for the walkway account would be any two of : John Cook, Ray Foster and Bev Nairn, seconded Rex, carried.

Ian moved we close the Sports account and transfer funds to the PBRA account, seconded John, carried. Ian moved that the financial report be accepted, seconded Rex , carried.

General Business and Standing items:

Councillors' Report – *John Scrim*

Valuations are due out in early December. Very small change to residential property, but kiwifruit and agricultural blocks increase significantly. The Long Term plan is under review and the draft for comment will come out in March 2015. John Sc has a place on the Smart-growth working group.

Wastewater – Ian

The recommendation to the AGM will be to do nothing until after the BOPRC review in 2016.

Security camera, roads, signs - Alan

Alan has placed a service request to re-anchor the tennis court sign currently acting like a wind vane.

Membership Management Process – John

Unpaid Invoices were re-sent on December 6th from Xero.

Walkway – Ray/John

The legitimacy of the consent is facing a legal challenge by a ratepayer who believes he should have been consulted as an affected party and also points to a lack of environmental plan. Paul is seeking privacy fencing along the marginal strip, an activity which is generally not done on other DoC lands. The council suggests we don't proceed for the time being until the results of a judicial review are clear.

Community – Rex

The yearend thank you do for drivers was fun but attended by fewer than hoped. The \$40 surplus will go towards petrol. Rex will chase up on the missing channel buoy.

CD – Carole

Carole spoke to Tarnix and the surf club do seem to be keen to get a camera. The cameras can be fitted with a sounder for Tsunami warning.

Carole attended the Emergency Management group and the whole centralised plan has been scrapped in favour of individual responsibility for tsunami evacuation. Unreliable coverage and the creation of panic, coupled with multiple false alarms has lead to the abandonment of local public warning systems. National warning systems remain unchanged. If a civil emergency is declared after 3 days the government will supply aid, but local arrangements are left to individuals and local community groups.

Much of what is in place still makes sense for us, so Carole will review in the new year.

AGM

Set for Saturday January 3rd at 2.00pm. The entire existing committee will stand for re-election and two new members, Angela Tridgeon (accounting expertise) and John Mc Millan will stand for committee positions.

Retiring treasurer Alex White will be presented with a hamper and engraved pen in recognition of 15 year's service as PBRA treasurer and newsletter sponsor.

Newsletter – Ian

December AGM notice goes to all 700 property owners no later than December 20th. Articles to Ian please. Carole reminded all that we need to encourage the use of portaloos for large gatherings. Ian will compose and print, Bev will source envelopes and prepare labels.

Christmas do : The Yearend social function was agreed to be a meal 6.00pm Sunday December 14th at the cafe. Partners welcome. PBRA will supply the wine and everyone will pay for their own meal. Rex will book, so please confirm numbers attending with him.

The meeting was closed at 10.00pm. Next meeting is the AGM, then the regular monthly committee meeting on Monday February 8th 2015.

Approved :

Signed :

Cash Summary

Pukehina Beach Ratepayers Association
For the month ended 30 November 2014
Including GST

	Nov 2014	Oct 2014	Sep 2014	Aug 2014	YTD Actual
Income					
Donation - Pete's Takeaways	-	380	-	-	-
Donations	10	-	-	-	10
Secretarial Grant	500	-	-	-	500
Subscriptions	1,340	740	-	-	1,340
Total Income	1,850	1,120	-	-	1,850
Less Operating Expenses					
Accounting Software Xero	43	43	43	43	43
Estuary Walkway	-	-	-	(200)	-
Tennis Courts	81	-	-	-	81
Website Expenses	40	-	40	40	40
Total Operating Expenses	164	43	83	(117)	164
Operating Surplus (Deficit)	1,686	1,077	(83)	117	1,686
Net Cash Movement	1,686	1,077	(83)	117	1,686
Summary					
Opening Balance	1,654	577	660	544	1,654
Plus Net Cash Movement	1,686	1,077	(83)	117	1,686
Closing Balance	3,340	1,654	577	660	3,340