



Pukehina Beach Ratepayers Association Inc.

PO Box 113, Te Puke 3153 Pukehina.bra@gmail.com www.pukehinabeach.co.nz

Paradise Created by nature and cared for by the Community

**Minutes of the March committee meeting Monday 12th 2018
7.30 pm at the Pukehina Community Hall.**

Meeting opened: 7.30 pm

Present: (Committee of 10, quorum being 4)

Mike Piper (Chair), Denise Donald, Trudi Ballantyne, Joy Walker, Stu Brickland, Alan Sutherland, Cheryl Johnson, Alex White, Brenda Brickland and Deborah Paget:

Apologies: Carole Forrester, John Scrimgeour

Moved Stu B Seconded Trudi B carried

Minutes from February 2018 meeting distributed and read prior to meeting

Minutes approved subject to Carole Forrester accepting the wording within Civil Defence report.

Moved Denise D Seconded Alex Carried

Matters arising from the February minutes:

Person	Action	Completed
Denise	Contact Rex Cameron to discuss Pukehina Hall overdue payment	A donation from PBRA of \$300 to Pukehina Hall committee for 2017 / 2018 for electricity charges. Moved Mike P seconded Deborah P carried
Joy	Complete funding forms from Lion Foundation and Pub Charities	Ongoing - Trudi will complete the application forms
Stu Cheryl	Report on Facebook as alternative to website Report on alternate options to current website hosting and website builds	Ongoing – reports with further information to be supplied at April meeting
Carole Cheryl Joy	Use data base to notify resident of CD meeting and place information on Fire brigade notice board Place notice of CD meeting on Pukehina Hall notice board Use neighbour support database to notify residents of CD meeting	Actions Completed
Denise	Arrange date and invitations for PBRA Farewell & Welcome in dinner	Dinner postponed until 07/07/2018. Mike to reorganise

Correspondence

Inward

Joy Walker: CD meeting notification, resident inquiry regarding CD meeting, link to Pub Charity application form & Application form for Lion Foundation, request for blank PBRA subscription form, request for CD minutes and request for CD minutes to be loaded onto website.

PBRA Committee: dinner date notification / arrangements

Trudi Ballantyne: Response to cash payment query regarding Joy Walkers subscription payment, Positive reply to Joy's request for completing funding application, Copy of invoice from WBOP Regional Council, request for IRD exemption letter, request for change to February 2018 minutes to read": The Committee agree to apply to Lion Foundation for funds to cover the installation and setup of the security camera" and a signed copy of minutes. Response to B.North.

DGarry Maloney, Transport Policy Manager, Bay of Plenty Regional Council: Draft Bay of Plenty Regional Land Transport Plan 2018

Debbie Bestic: Conway & Carpenter website update current to advertisement

Deb Grainger: Flyers sent for distribution for upcoming 70+ Free Driver Education Programme

Socialink Tauranga Moana: What's on information? , Leadership programme

Pim de Monchy – temporary storm surge protection built by Mark McGinity

Debra Fine: LJ Hooker, Papamoa advertising for website

Carole Forrester: minutes from CD meeting with additions from Joy Walker to be placed on website, request to change PBRA minutes regarding CD.

Brian North: request regarding PBRA subscription

Barbara Whitton Customer Relationships Manager: Western Bay Representation Review

Bev Nairn: Bird life thriving at Dotterel Spit

Judy Treloar: WBOP DC LTP reminder of timeline for submissions

Naomi Luckett: WBOP Emergency Management: leaving notice

Peter van Raalte: subscription

Mariam Taris – notes from 2018 PBRA AGM

BOP Regional Council: Changes to Councils charges to Resource Management Act

Westpac: Term Deposit renewal information

Dave Smythe Energise web design – web hosting and other costing information

Shirley Vincent – meeting to be arranged ASAP with Pukehina Patrol members and intending members

Jim Dahm – Pukehina Beach Dune Repair and Fee Estimate

Outward

PBRA committee, Councillors & Judy Treloar, John Cook, Rex Cameron: PBRA dinner invitation.

Deb Grainger: Response to Safer Driver Education for seniors

Joy Walker: Response to information requests

Trudi Ballantyne: Response to information requests

Matter arising from correspondence

- Alex to arrange Community Patrol car meeting

Moved Denise D Seconded Alex S Carried

PBRA General A/C closing balance \$7,613.32

Moved Trudi B Seconded Deborah P Carried

Further payments be accepted for payment

Energise Web Design	90.68
NZ Post	175.00
Xero	47.44
	<u>353.31</u>

Moved Trudi B Seconded Alex W Carried

- Request for Patrol car sub account to be recorded in the monthly treasurers report
- Westpac Term Deposit to be reinvested for a 90 day period and then review terms again

General Business

1. Chairman's report

Meeting with WBOPDC Chief Executive Miriam Taris

Friday 2 March 2018

In Attendance: John Cook, Immediate Past Chairman PBRA

Civil Defence: Noted that Naomi Lockett is leaving her position and WBOPDC is working on how best to communicate potential CD matters with communities. Miriam agreed that there had been regular disruption in their personnel and are working on this. Gary Allis is the contact for Civil Defence matters - Deputy Chief Executive WBOPDC.

Walkway: We need to be in touch with Geoff Canham re the draft work plan that he is working on.

- Mike will be contacting Geoff Canham to arrange a meeting at Pukehina.

Beach Inundation: Once the plan is prepared by Jim Dahm, we need to arrange for WBOPDC to oversee work to be done. Mike Piper to talk to Gary Allis re this remedial work. The Council has also passed in September 2017 the Coastal Erosion Policy which has been sent to the PBRA chairman

- Mike to discuss remedial work supervision with Gary Allis
- Mike to mail out Coastal Erosion Policy to committee

Freedom Campers: Council is waiting for Central Government policy on this issue. They are, however, keen to receive more information and thought data collected on Pukehina freedom campers by the Community Patrol car was a great initiative. Council also is interested to hear about any activity like the dumping of campervan waste through the surf club toilets.

Surf Club: When the Surf club has an event, the organizers need to put in service requests prior to the event to have bins outside surf club emptied at the start of the day's events.

- Mike Piper to discuss with Surf Club committee.

Glass Recycling: Miriam confirmed that Waste Management is no longer collecting glass as part of their curbside recycling programme. Glass bottles are still being accepted at Te Puke and The Mount recycling stations. WBOPDC is still working on updating their waste and recycling policies.

Parking and Potholes Midland Park opposite Fishing Club: Miriam confirmed that this issue is being looked at and potholes will be repaired when sealing and parking spaces are painted, which is on the short-term plan.

Representation Review: There is a Representation Review Drop-in session for our area at Maketu on Tuesday 20 March at 5pm at the Maketu Community Centre.

- Mike is going ;committee members are invited so please contact Mike if you need a ride to the meeting

Communications: Miriam indicated that the WBOPDC is eager and willing to help in improving our communications between our community and the council. They have a Facebook page which is available for communities and the contact for the Council-side of this is Frank Begley.

- Stu B to contact Frank with regard to the FB page

Boat Ramp: The state of our boat ramp was discussed; Miriam gave assurance that it is being considered and options for remedial work are being developed.

2. Community Patrol Car

A meeting has been arranged by Shirley Vincent - Area Co-ordinator for 2.pm, 24th March at Pukehina (venue to be confirmed). Shirley has requested all current patrol personal need to attend and any people intending to join the Pukehina patrol are also encouraged to come along. Shirley will be discussing CPNZ mandatory requirements in order to be affiliated to CPNZ such as: Training modules, Health& Safety and committee structure.

Further information provided from the CPNZ Road show attended by Denise Donald included: Need To Talk /Mental health phone or text 1737, this number can be contacted 24/7 and is manned by trained councillors.

A fund raiser opportunity is available called "Safer Plates" for providing a screw which is attached to a car number plate which makes it impossible for the number plate to be removed.

- Alex White to contact Shirley and rearrange meeting; he will notify all patrollers and any new recruits of date, time and venue.
- Denise to request box of free screws/drill bits and will develop fundraiser plan at next meeting

3. Neighbour Support

Some burglaries have occurred recently at Pukehina Beach and there have been 4 verbal requests to commence new security camera installation.

Joy Walker moved a resolution that the PBRA committee accept the quote from Tarnix for the installation of a new security camera system and that the installation commence straightaway. Cheryl J seconded

Discussion followed; if we proceed with installation without first having the funding approved from Lion Foundation and / or Pub Charity we jeopardize the funding application process. The PBRA Term Deposit is not being reinvested long term in case it is needed to cover costs should the funding application be declined. If funding is not approved, PBRA will reconsider their position.

Voting: 1 vote for resolution, 9 votes against resolution

- PBRA committee agreed for committee member Trudi Ballantyne to continue the application process for funding from Lion Foundation / Pub Charity.

- 4. 9 pm Mike P moved motion to go into committee seconded Denise D
9.10pm Mike P moved motion to come out of committee seconded Denise D

- 5. Alan raised discussion about beach entry access and the danger for vehicles turning right into Poutuia Park due to restricted visibility issues.

- Mike to raise concern at next quarterly meeting with WBOP CEO

- 6. PBRA Job Descriptions / Roles for portfolios or responsibilities

Cheryl raised discussion around developing PBRA job descriptions and portfolio roles. Brenda Brickland will take on the Human Resource portfolio for the PBRA committee.

- All PBRA members have been asked to write up a job description which will include a description of their role – Mike encouraged members to develop ideas around 'what is important about the job/portfolio and ideas or goals you would like to develop within your portfolio'. These documents will be developed over time and this is a starting point. Brenda is available for support / collaboration with this task if required.

Meeting Closed: 9.20 pm



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Hi Mike

Here is the information as you requested.

Below are points from the meeting the Mayor and I attended and there are some actions required as marked.

1 Beach Access – lots of talk about the problem accessing the beach with the sand ladders as the sand has eroded away. Want us to fix the issue. Commented that there is a time to do works and that is when there has been natural accretion.

[Sue Hammond] We manage the beach accessways and the structures. Some of the access structures have been severely affected by the recent storms (January 5th) and King high tides. I have engaged a contractor to repair these structures but due to the level of erosion in some cases this is not possible. The accessways around the 200 numbers are stairs over very tall dunes and we are modifying to sandladders to capture sand when it does accrete. If we get more storms (which NIWA are predicting) there is a possibility some of the accesses will be closed until the weather pattern changes.

We had a meeting with the Regional Council on Friday 2 February on site to discuss the erosion affecting the properties/ houses between 209 and 267 in particular 215-227. The resource consent application for this will come via the ratepayers association

2 New chair of the Association – John has stepped down as chair Mike Piper and the new chair was voted in unanimously. John will bring him in to meet with me and Gary in the next few months.

3 Boat ramp picnic table – there is concern that the picnic table is very close to the waters edge and could disappear.

{Scott Parker} Options for us to look at include: 1. relocation of the affected table to another site within the reserve which would then provide sufficient room for the cycle-trail

and let nature take its course or 2. The land lost to the storm event is restored and the table remains - this is the preferred option if viable in consideration against our Coastal

erosion response policy and funds are made available, otherwise Option 1.

4 Entrance to the camping ground – an ongoing issue with the change in entranceway with the change in ownership. Cllr Scrimgeour wants us to do something about it and I suggested speed signs, but that wasn't supported. John Cook said no one will take any notice. I suggested John talk to the owner to see if he was amenable to doing something on the driveway width. At the meeting John said we were dealing with the issue and I stated that as far as I was aware the driveway was legal and we couldn't force the owner to make changes.

[Jim Paterson] Recommended that a CCR be created for WestLink to investigate if the vegetation is in the road corridor and if so it can be cut back to the boundary. This to be done via Customer Service.

5 Erosion of the dunes – the committee resolved to make a resolution to council for us to address the erosion of the dunes in our ten year plan. Did explain the NPS and the current approach and policy the Regional Council has. Basically their

properties are experiencing more severe weather events and land loss, yet they don't believe its due to climate change and want someone to pay to fix it.

6 Signage for quad bikes on the beach.- mention was made about the desire for signage to deter quad bike riders but staff (Sue) had rejected the suggestion. **Can you see if we can do this as while I was there several underage kids without helmets went speeding along the road and then down onto the beach. Locals say it's the holidaymakers coming to the beach and thinking there are no road or beach laws applicable. Someone in the audience also mentioned the main reason they came to live at Pukehina was that road rules didn't apply in the beach environment. Perhaps we need to educate the residents via comms or signage in general. [Sue Hammond] Pukehina have managed quad bikes on the beach for many years via a numbering system where every local who uses a quad to access the beach is allocated a number. This resulted in a self-managing system as locals talked to those that didn't have numbers. I have witnessed kids/ adults driving on the road without helmets and called the police. Comms notification would be a better option to inform the locals**

7 Representation review meetings and comms – they asked when we are coming out to talk about the representation review. I told them I thought it was February at the beach. Erica – **can you please let the committee know what is planned for both meetings and comms from us as they want to advertise to their members separately and wanted to make sure one meeting was in the evening. I said we would get back to them.**

8 Kerb and channel Costello Crescent – complaints made in general about finishing off all the roads with kerb and channelling and I commented that they had been fortunate to date in what had been kerbed and that we have a standard level of service across the district and cant afford to do the whole township. There was a strong request to at least kerb and channel Costello Crescent, but this isn't on the Council list. **The funds are currently ear marked for cycleways.**

Stuart/Jim what is the indicative cost to Kerb & Channel for Costello Crescent {Jim} Prior to 2010 Pukehina Parade had k&c with seal widening and a footpath installed on one side over a period of about 6 (or more) years. The work was funded out of the annual discretionary rural communities allocations. Costello Crescent has 170m deficiency on the left hand low side and 220m deficiency along the high right hand side. Rough order cost 390m * \$150/m = \$58,500 for both sides with no footpath and utilising the existing storm water drainage system.

Coral-lee – any Storm Water implications and is there anything Planned? Regarding kerb and channelling at Costello Crescent. We have nothing scheduled in our Long Term Plan for stormwater works. We have a bit more stormwater upgrades planned along Pukehina parade towards the second half of the next ten year period, but nothing that would affect Costello crescent. However if the roading department did look at installing Kerb and Channel I don't see that this would have any effect on our stormwater network. We would just need to allow for it in our Eastern Stormwater Consent.

Regards,
Miriam Taris