



Pukehina Beach Ratepayers Association Inc.

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Paradise Created by nature and cared for by the Community

**Minutes of the committee meeting Monday November 11th 2013
at 7.30 pm at the Pukehina Beach Fire Brigade hall.**

Present: Meeting opened at 7.30pm. Ian Rodger (chair), Rex Cameron, Carole Forrester, Alex White, Alan Sutherland, David Taylor, John Cook, Stella Cressey and Bev Nairn (committee), Councillors Kevin Marsh and John Scrimgeour.

Apologies – Ray Foster,

Moved that apologies be accepted Ian, seconded Alex, carried

Minutes –

Minutes from the last meeting were circulated. Ian moved the minutes be accepted as a true and accurate record, seconded Bev, carried.

Matters arising from the minutes – Nil

Correspondence:

- * Feedback from various (80+/-) people re website and electronic newsletters. Now 177 paid members, of whom 46 opted for electronic news, so about 100 with email have not responded.
- * Several 'Thanks and congratulations' on the open day, with one suggestion to make it an annual event. Suggested gold coin donation or paid sausages ?
- * TEL community update meeting Nov 13th
- * NZ Police – Tawhai Schuster with 'Crime in your area'
- * WBOPDC Property manager asking if we want to recognise the fishing club rooms as a hall for shared funding.
- * Aon NZ vehicle insurance policy

Outwards:

WBOP Scott Parker re timing of completion of Motunau park (under way).

WBOPDC application for secretarial grant (\$500 received).

Matters arising from the Correspondence –

Adding a tick box for electronic newsletters onto the web membership application form would make communications easier.

Respond to WBOPDC re community hall funding

Financial Report:

Brian North is preparing yearend financial reports

Applying for charitable Trust status will give us a 50% reduction in Xero subscription costs and will make PBRA membership tax deductible. There may be costs including the annual requirement to be audited which John & Alex will investigate.

John proposed invoicing all Pukehina Beach ratepayers directly from the list provided by WBOPDC for the Newsletter.

John moved, those subscriptions (3) received after the open day offer will be applied to the 2014 year, seconded Alex, carried. Invoicing will be done December first and subs will be payable at the AGM to allow full meeting participation.

Alex, John & Bev will get together to rationalise membership, association Gmail account and website access routines which have now become inter-dependant.

**PUKEHINA BEACH RATEPAYERS ASSOCIATION
FINANCIAL REPORT NOVEMBER 2013**

Westpac Account Balance		\$4,021.50
Cheques Drawn	Nil	
Deposits		
5x Sponsors at \$125.00ea	\$625.00	
1x Sub Grice/Almao	\$20.00	
Transfer from Term Deposit	<u>\$2,002.30</u>	
	\$2,647.30	
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Heartland Term Deposit Invested at 4% to mature 6 th March 2014		\$20,475.17
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PBRA Community Vehicle Westpac Account Balance		\$1,880.30
Cheques Drawn AON Insurance	\$453.65	
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Pukehina Community Sports Field Westpac Account Balance		\$123.95
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Ian moved the financial report be accepted, seconded Carole, carried.

General Business and Standing items:

Fishing Club Hall funding status

Discussion points included: both halls are in the council area of benefit.

The fishing club rooms belong to the council, the club was established by grant from Sovereign Trust, was upgraded by WBOPDC prior to occupancy, is a special-interest club operating by member subscription, and though is for hire, is too small for community events.

The Pukehina Community hall is fully funded by the council for public use, just breaks even with maintenance costs, is large and multi-purpose and currently satisfies the community need.

It was unanimously voted that we decline the bid to include the fishing club into a shared ratepayer funding regime.

Ian moved we respond to the property manager with the decision and qualifying comments, seconded David, carried.

Website Launch/Open day

Attended by over 100 people and well received. Comment was passed that it would be appreciated as an annual event.

Waste water – John

John & Ian will meet Terry Long, BOPRC staff for an update on E.coli counts and guidance on a voluntary septic tank maintenance zone.

Roading, signage – Alan

Surveillance signs due to be attached to the surf club and the Motunau toilets once completed. Alan will seek a comment from Adam Frances, roading engineer re the highway turnoff. Maketu security camera success will be investigated.

Community Emergency plan – Carole

There was good interest on the open day but no donations. Next Civil Defence meeting will be on November 19th.

Community facilities - Rex

Community vehicle – sponsor advertising patches will be applied to the car. Interest in the tennis courts is increasing. Three weddings are booked for the hall. More bike number stickers will be ordered, and the rules amended to include the vehicle prohibition on Dotterel Point.

Website development – Stella

Stella thanked those who covered the website installation in her absence. October updates were made, a link from the fishing club added along with some layout rationalisations.

Waihi Estuary Walkway – David

Funding applications will be made and delays of six months are likely. Quotes will be sourced by the next meeting for project signage so the public can see what is proposed.

Sand dunes & Environment – Bev

Ian will line up a meeting with BOPRC representatives and other interested bodies to finalise facts to present to the AGM. Norm Brunning and Jane Nees's attendance will be sought. As it stands, the two sand refurbishments were seen as successful, but won't be able to be repeated without resource consent. A limited notification excludes the greater public but may require the approval of beachfront property owners (some/all ?).

Consent has been granted in Thames-Coromandel for long terms and modest cost, so there is precedence. In case of an emergency, the work may be done with consent addressed after.

There is in excess of \$70K already aside for this purpose and the recommendation to AGM may be to suspend further payments for the time being. Confirmation is due in December.

Christmas function.

Last year's format of a meal at the local cafe was well appreciated, so will be repeated this year. Committee and councillors plus partners will be invited to attend on a weekend date in early December TBA, each paying for their own meals.

Newsletter

The date for the AGM was set at Saturday January 4th , 2.00pm; notice must be delivered not less than fourteen days prior, so will go in the December newsletter mailed in the first week. Those with email will get copy that way, but for now, a hard copy will be circulated to all as well.

Input from each portfolio is required ASAP, also envelope labels to allow timely mailing. The tank cleaning offer from Pete's Takeaways will be included.

Meeting closed 9.30 pm, next meeting Monday December 9th at 7.30pm, Fire Brigade rooms.

Approved:

9/12/2013

Signed :