

Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

***Minutes of the committee meeting Monday 14th November 2016
7.30 pm at the Pukehina Community Hall.***

Meeting opened: 7.40 pm

Present: (Committee of 6 quorum being 4)

John Cook (Chair), Denise Donald, Alan Sutherland, Rex Cameron, Ange Trudgeon, Carole Forrester, WBOP Councillors – Kevin Marsh, John Scrimgeour

Apologies: Joy Walker, Ray Foster, Dallas Bates, Alex White, Judy Treloar, Stu Brickland

Moved Denise D Seconded Alan S carried

Minutes from October 10th 2016 meeting distributed and read

Moved John C Seconded Carole F carried

Matters arising from the minutes:

Alan Sutherland was present

Dense to record attendance in October minutes

Correspondence

• **Inward:**

Rupana Keno – Pukehina Beach Community Response Plan
Community Radio
Leaflet / Brochure

Bev Nairn – Freshwater Futures
Maketu Ongatoro Wetland Society Report (MOWS)
Waihi Harbour Management Report (WMR)

Chrissi Robinson – Community Transport Te Puke area –updates and meeting notification

Jai Kreyl – WBOP District Council – residential data

Craig Murray – Mobile Systems (mobile communication specialists) –scoping Pukehina hall for radio siting cost

Fraser Toulmin – CD Bay of Plenty Emergency Management –new manager

Joy Walker – data update

Energise Web Design – invoice

Surf Rescue – Russel Bough Newsletter report

John Scrimgeour – councillors' newsletter report

Chelsea Oliver – Cadet WestLink Bay of Plenty response to speeding letter

Jenny Hedge – website update alert

Craig Haggio – Pongakawa School Principal response to Action Centre request

Joanne Hin – WBOP DC Legal Property Officer – intention to sell part of Midway Park

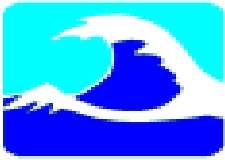
Gary Webber – Appreciated congratulatory letter

Committee members – Newsletter reports /AGM date

Admin - Brown Freight Septic Tank Cleaning – website advertising

• **Outward:**

Jai Kreyl – WBOP DC residential data request



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

Alex W – residential data update request
Joy Walker residential data update request
Craig Murray – Mobile systems – coordinating radio set up appraisal
John McMillan – signage
Ange Trudgen - residential data updates
Rupana Keno – updates for leaflet
John Cook – PBRA newsletter, AGM
Stu Brickland – forwarded email from Bev Nairn (MOWS & WMR)
Garry Webber – congratulatory letter
Ross Patterson – out going mayoral letter
Ange Trudgen – Invoice – Web design
Admin BrownFreight
Admin Brown Freight – Septic Tank cleaning – new website sponsor
Dave Smyth – website updates
Pongakawa School (Craig Haggo principal & Brigid Crawford BOT)
Chrissi Roberson – collaborate around Transport – meeting apologies
Alex Finn – speeding/safety concern letter entry to Pukehina Beach

Moved Denise D Seconded Ange T Carried

Financial Report: Prepared by Ange T

Distributed and read
Cash Summary: \$8334.00 balance as 30/10/2016
Balance Sheet: Total equity \$23,437.00
Patrol Car expenses: \$69.00

Invoice for payment: Energise Web Design (website) \$117.99

John C put the motion forward for payment of the invoice from Eco Nomas Ltd (Jim Dahm consultant) \$4519.50, for work on behalf of the PBRA, Sand Dune Refurbishment to be extended to 15 year period.

Moved John C Seconded Denise D Carried

Rex C put the motion forward for payment of the new patrol car from WBOPDC when the invoice is received, \$3809.00.

Moved Rex C Seconded Alan S carried

Membership invoices have been sent out

Membership page login, password change needs to be completed. Energise Web Design – Denise to organise

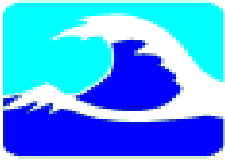
Extra signatories for cheque signing to be confirmed after AGM

General Business:

1. Report on Projects/ portfolios:

- **Wastewater : John C**

Meeting to be arranged with new sponsor Brown Freight Septic Tank Cleaning



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

- **Sand dune refurbishment: John C, Dallas B**

Nothing new to report

- **Infrastructure: Alan S**

Nothing new to report

- **Waihi Estuary cycle/walkway – Dallas B**

Dallas has tried to contact Peter Watson, WBOPDC Reserves and Facilities Manager, but has not heard back. PBRA are reliant on them initiating the project.

- **Freshwater futures and Environs: Stu B (B. Nairn)**

Written report received from Bev Nairn for PBRA

“The fourth workshop was held this week with the task of evaluating quality objectives for streams in the Pongakawa – Waitahanui area. Feedback was sought by areas outlined in previous workshops, which separated by catchments and then upper/lower areas for management purposes. The current state shows a lot of local variation but generally increasing nitrate and phosphorus levels, compromised health of wetlands and estuary, and the lower Pongakawa and Waitahanui doesn't meet the minimum national standard for swimming.

A good level of consensus was achieved within the group in rating the acceptable/not acceptable state of the water in this area. BOPRC will now establish priorities and draft levels which, after consultation, will flow on to management practices, a process expected to take about six months. By building a catchment model, future scenarios can be explored to show the extent of change needed to achieve the objectives. Meantime, a summary of the group's appraisal of local waterways should be ready in a couple of weeks. “

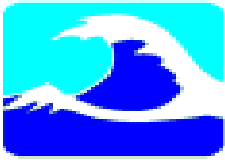
- **Community Emergency Response Plan: Carole F, Joy W**

Correspondence with Rupana Keno regarding updates to PBRA leaflet/brochure – EBOP paying for leaflet print (1000 copies), Emergency Response Plan updated to include EBOP information & logo – approval sought from this committee after which it will be reloaded on WBOP DC website, Emergency radio training & placement in hall, EBOP paying for radio maintenance & installation. Still no agreement with Pongakawa Action Centre via Pongakawa School for use of centre (extremely slow progress). Welfare training to be confirmed.

NB: Is everyone registered with Civil Defence subscribe to text alert / emergency updates? <http://bopcivildefence.govt.nz/emergency-status/subscribe>

Discussion topic: Alert status for beach residents and how we can improve the current situation. Whitianga uses a continuous fire siren alarm – Can we do the same? Concern on how far the down the beach the siren can be heard. Carole to make enquiries via Errol Watts Pukehina Beach Fire Chief.

Follow up letter to Rupana Keno regarding siren alert for Pukehina Beach residents and evacuation procedure. Need for more urgency with brochure and signage.



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

- **PBRA website / membership list : Denise D**

Brown Freight Septic tank cleaning are now advertising on our website and have some proposals regarding our needs at Pukehina – Denise & John C to meet with Richard. Concern from them regarding size of some existing adverts on our site especially 'Pete's Takeaway' advert. There is a need to make all advertisements a uniform size
Updates carried out and improvements to modernise the site continue

- **Halls, Community patrol car: Rex C**

New Patrol car update: Purchased from WBOPDC \$3809.00 and waiting for invoice to make payment. The car will be undersealed for rust prevention and the logos/signage from the old car to be transferred over to the new vehicle before it arrives at Pukehina Beach for duty. The old vehicle will then be placed for sale on Trade Me or similar.

Ange T to contact Pam Barnett WBOPDC re invoice for payment

Concrete / Rock wall at estuary: work has been completed by Kiwi Development contractors to tidy up broken concrete/ rocks washed away from the retaining wall at the estuary adjacent to the boat ramp and toilet area of the reserve. Approximately 40 – 50 metres was semi reconstructed without damage to the estuary.
Invoice of \$150.00 to be paid – Ange T to complete

- **Neighbourhood support group: Joy W**

Nothing new to report

- **Beach access ways: Judy T**

Nothing new to report

- **Parks: Ray F, John McM, Alan S**

Nothing new to report

2. Newsletter

Newsletter is ready to send out - awaiting final updates from Alex W to changes of addresses. Email version will be sent as soon as this is completed and then hard copy/snail mail will be sent.

3. AGM

Committee members voted for 7th January as AGM date so this was the date confirmed for the newsletter. Time for AGM set at 1.30pm.

Meeting closed: 9.15 p.m.