

**Pukehina Beach Ratepayers Association Inc.**

[Pukehina.bra@gmail.com](mailto:Pukehina.bra@gmail.com) or [www.pukehinabeach.co.nz](http://www.pukehinabeach.co.nz)

PO Box 113, Te Puke 3153

***Minutes of the November committee meeting Monday 6th 2017  
7.30 pm at the Pukehina Community Hall.***

Meeting opened: 7.30 pm

**Present:** (Committee of 8, quorum being 4)

John Cook (Chair), Denise Donald, Judy Treloar, Brenda Brickland, Stu Brickland, Mike Piper, Alan Sutherland, Alex White: WBOP District Councillors - John Scrimgeour, Kevin Marsh

**Apologies:** Joy Walker, Rex Cameron, Carole Forrester

Moved Mike P      Seconded Alan S      carried

**Minutes from October** meeting distributed and read

**Matters arising from minutes**

1. Amendments to wording; finance , walkway and roading reports to reflect a more accurate discussion
2. According to the "PBRA How we Operate", meetings are **usually** held monthly
3. Accounting Fees: \$690 for EOY Financial statement, \$103 for adjustments of membership and \$60 for Annual Return
4. Alan will follow up with NZTA regarding the broken light at the State Highway / Pukehina Beach intersection
5. Carole still to report back on webpage offer by Laurie Bonner

Moved    Judy T      Seconded    Mike P carried

**Correspondence June**

• **Inward:**

Chrissi Robinson – report from 'Collaborate around transport ' meeting

Esther Kirk –Inquiry regarding proposed reserves submissions for LTP

Chrissi Robinson 'Turning Vision to Reality' feedback

Newsletter reports: Kate Rive (Surf Rescue), Naomi Solomon (Fire Brigade), John Cook (Chairman's, Walkway, Dune Refurbishment), Joy Walker (Neighbour Support), Carol Forrester (CD), Judy Treloar ( Access way).

Joy Walker – Tarnix quote for security camera

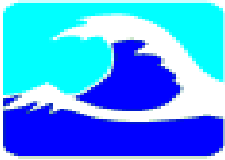
Judy Treloar –resignation letter

John Cook – change in committee meeting & resignation & newsletter contributions request

Julie Webb –WBOP DC Facilities in the Community Fund deed of agreement extension (to be signed)

• **Outward:**

Moved Denise D      Seconded Alan S      Carried



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### **Financial Report: Prepared and presented by Judy Treloar**

Distributed and read

No further payments received

Discussion followed regarding membership and accounting. The committee discussed the merits of becoming a Community association whereby WBOP DC would manage administration (secretarial work and finance). More information on this to be sought including the idea of charging all Pukehina Ratepayers a levy such as, \$5 - \$15 attached to their rates. This would provide a more inclusive membership. Councillors John Scrimgeour and Kevin Marsh will progress discussions at council.

Cash Summary closing balance \$ \$4966.00

Westpac Term Deposit: \$ 16, 733.49

Moved Judy T      Seconded John C      Carried

### **General Business:**

#### **1. Tarnix camera quotes – see correspondence from Joy sent out to committee**

Committee discussion requested the current system be revisited again before going ahead with the quotes from Tarnix provided via Joy.

Alan will clean the outside camera lens to see if there is any improvement in visual images on the monitor screen.

Mike P will follow-up with Tarnix regarding current system and will also investigate an alternative security monitoring system via Detective Logan Marsh

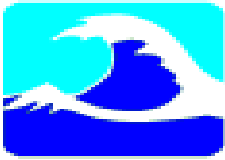
#### **2. Infrastructure – Alan**

Costello Ave requires kerb installation and footpath

Reserves review:

- Sea Breeze is in good condition
- Midway Park – tennis courts need attention / tidy up. Nets to be installed and keys ready for distribution (Alex & Alan will attend to this matter). Grass on field needs mowing, weeds spraying on path / walking track and edges needs attention generally looking very scruffy at present. The BMX bike track needs attention – pot holes etc. need attention. Alan will put in a service request for this work.
- Boat ramp & BBQ main area tidy. Broken concrete along seawall a hazard
- Surf Club area – could do with 2 more picnic tables on seaward side
- Palm park in good condition
- Motunau Park – good condition could do with addition picnic table
- Midway Park good condition - picnic table required
- Maramarua Park –remodelled playground excellent
- Poutuia Park – dune fence needs repair on Reserve/Maori Land side .Perhaps an extra picnic table on seaward side. Additional 'Keep off dune' sign in front of roped off area on seaward side.

Alan will file service requests with WBOP DC where appropriate and other requests will need to be submitted to LTP.



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### **3. LTP WBOP Te Puke event (feedback) where to now with submissions?**

Denise D, Mike P and Alex W attended this WBOP DC event. We were able to present and focus Pukehina Beach problems and needs over all discussion areas such as; communication, reserves, parking, freedom camping, walkway, rubbish / recycling, roading – kerb and channel. Councillors informed us the WBOP DC is currently pulling together the feedback across the region. This will then be presented in the New Year for comment and submissions can then be presented from PBRA and individual residents are also encouraged to respond.

### **4. Walkway/ cycleway**

**Mike Piper, Stu Brickland, John Cook**

Accountable communication with current project manager is a concern especially regarding initial inconsiderate work completed which now needs restoration. The sub-committee will endeavour to meet with Gary Allis to sort the situation out going forward and will be requesting a budget and project management plan to be presented.

### **5. Newsletter**

**Denise Donald**

Charlene Page supplied resident data (address and email) and she also compiled the mail merge label list. Newsletter completed, ready for print. Mail out will proceed shortly - hard copy and e copy where applicable. Additional PBRA paragraph regarding proposed ratepayer levy to be included. The separate membership form was revised and is now ready for mail out within the newsletter.

### **6. Committee 2018**

The following members have indicated they intend to seek re-election at the 2018 AGM: Denise Donald, Stu Brickland, Brenda Brickland, and Mike Piper.

John C moved the discussion into committee 9.15 seconded Alex W carried

John C moved the discussion out of committee 9.25 seconded Alan S carried

Meeting closed: 9.25 p.m.