



Pukehina Beach Ratepayers Association Inc.

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Paradise Created by nature and cared for by the Community

**Minutes of the committee meeting Monday October 14th 2013
at 7.30 pm at the Pukehina Beach Fire Brigade hall.**

Present: Meeting opened at 7.30pm. Ian Rodger (chair), Rex Cameron, Carole Forrester, Alex White, Alan Sutherland, Ray Foster, David Taylor, John Cook, and Bev Nairn (committee), Councillor Kevin Marsh and Fire Brigade Chief Errol Watts.

Apologies –Stella Cressey.

Moved that apologies be accepted Rex, seconded Carole, carried

Minutes –

Minutes from the last meeting were circulated. Alex moved the minutes be accepted as a true and accurate record, seconded Alan, carried.

Matters arising from the minutes –

The secretarial grant is due from WBOP – Alex to apply.

Circulate the BOPRC response re Mangroves

The light requested for the boat ramp has not been done – Kevin to follow up.

Correspondence:

- * WBOPDC – Annual report 2012/13
- * Smart growth submissions summary

Outwards: nil

Matters arising from the Correspondence –

Circulate web links for the correspondence

Financial Report:

PUKEHINA BEACH RATEPAYERS ASSOCIATION FINANCIAL REPORT OCTOBER 2013	
Westpac Current Account Balance	\$1,374.20
Cheques Drawn	
Bizlink Maints Rego	\$40.19
Mackie Signs (surveillance)	\$333.45
Editor of Website (Wine)	\$41.00
	\$414.64
Deposits	
Transfer from Sports field A/C	\$1,000.00
D.C John Sexton (Subs)	\$20.00
D.C Te Puke Glass (Sponsor)	\$125.00
	\$1,145.00
Heartland Term Deposit Invested at 4% to mature 6 th March 2014	\$22,475.17
PBRA Community Vehicle	
Westpac Current Account Balance	\$2,333.95
Cheques Drawn	
BP Petrol Account	\$250.00
Deposit	
WBOP Grant	\$2,000.00
Pukehina Community Sports Field	
Westpac Balance	\$123.95
Transferred to PBRA A/C	\$1,000.00
Notes:	
Estuary has outstanding A/C with PBRA of	\$3,895.58
Plus a further account for Stratum Consultants as yet unpaid due to lack of funds.	\$1,917.05

Funds are low but we expect a top-up in the website sponsorship returns. Invoices prepared in Xero have been mailed out.

Ian moved the financial report be accepted, seconded David, carried.

General Business and Standing items:

Open day

Errol joined us from the fire brigade to flesh out details for the event. He will try to get some fire fighting equipment to hand and hoist a banner advertising the day. Doors will be open allowing people to wander into the meeting room for the static displays. The bar will be available and there is a BBQ to use on the back deck.

The programme will be – 10.00am committee sets up, 11.00am public assemble and view static display, 11.30 official website launch & speeches, 11.45 fire demo, 12.00 – 1.00pm snacks & drinks.

Action list

Invitations – by letter to dignitaries, WBOP Mayor Ross Paterson, CEO Glenn Snelgrove, councillors Kevin Marsh and John Scrimgeour, ex councillor Sue Mathews. Iwi per David Taylor, MP Todd Mc Lay.

Email members, website editor & sponsors and vehicle sponsors. Community groups such as bowling club, fishing club, surf club, Tai chi, also local schools.

Letterbox drop to residents of a flier with spare copies to the shops. Bev, Rex, Alan.

Catering – Weallans have a BBQ for very reasonable hire rates if needed in addition to the fire hall one. Rex will supply bottled gas. Pre-cooked sausages (200+), bread to match, sauces, onions, margarine, plastic plates and cups, napkins. Carole, Errol.

Managing the BBQ on the day – Rex, Alan, Ray

Drinks – One drink will be free by redeeming a ticket issued on arrival. Wine will be bought where glasses can be complimentary, beer will be on-tap at the bar. Soft drinks & juice. Alex/Alan.

Displays – Website Data show and internet access – John. Demos on the day - Stella.

Prepare website address slips and a few hard-copies of the website. Bev

Walkway map ? and CD leaflets.

Roading, signage – Alan

Surveillance signs are up except for the one in the surf club car park. John & Alex to ask about the effectiveness of security camera use in Maketu.

Community Emergency plan – Carole

Nothing new. Carole is ready for open day and will have the vehicle safety kit and opportunities to donate there.

Community facilities - Rex

Vehicle insurance is due this month and FMG will be approached for sponsorship. Logos will be displayed from WBOP and Wilson's sponsorship on the car.

Tennis courts will open at Labour weekend. Hall is going well.

Police patrol the beach regularly.

Website development – Bev

The October update was done, being addition of minutes and newsletter. WBOP Regional council have included a link to our site on theirs.

There will be a demonstration by the Xero team this Wednesday in the Te Puke Memorial hall. John, Alex, Bev to attend.

Waihi Estuary Walkway – David

Funds application to the WBOP Capital grant will be filed this week. If successful, it will be July 2014 before funds are made available. Alex Buchanan is now negotiating on access options.

John moved the meeting go 'In committee', seconded Alex, carried. Alan move the meeting go 'ex-committee', seconded Ian, carried.

Environment – Bev

A 1978 PhD thesis on the Maketu estuary was sourced, showing a hot spring in the wetland, surprisingly diverse range of plants, historic oyster and mussel farms prior to the Kaituna diversion. In 1886 Maketu estuary had plentiful mangroves compared with very few today.

Meeting closed 9.30 pm, next meeting Monday November 11th at 7.30pm, Fire Brigade rooms.

Approved:

Signed :