



Pukehina Beach Ratepayers Association Inc.

PO Box 113, Te Puke 3153 Pukehina.bra@gmail.com www.pukehinabeach.co.nz

Paradise Created by nature and cared for by the Community

***Minutes of the committee meeting Monday October 13th 2014
at 7.30 pm at the Pukehina Beach Fire Brigade hall.***

Present: Meeting opened at 7.30pm. Ian Rodger (chair), John Cook, Alan Sutherland, Bev Nairn, Carole Forrester (committee), Councillors John Scrimgeour & Kevin Marsh (7). The Quorum requirement of seven was not met. Later rule check shows seven required for AGM and four for committee meetings.

Apologies – Stella Cressey, Alex White, Rex Cameron, Dallas Bates, Ray Foster and Sue Mathews. Apologies to be accepted next month.

Minutes –

Minutes from the last meeting were circulated. These also need verification next month.

Matters arising from the minutes –

The invoice to Pete's Takeaways for sixteen tanks \$780, has been paid – John.

Correspondence: - Bev

- * Police – Tawhai Schuster with the local crime report
- * TEL Community Liaison meeting – Wed, October 15th
- * WBOPDC Annual Report 2013-14, can be viewed online
- * WBOPDC Deed of Agreement for the Community Facilities fund (sealed).
- * BDO invitation to free seminar for Not-for-Profit groups.
- * Aquas Waste water initiative cost estimate

Outwards –

- * Letter to the halls committee accepting the proposing power bill share arrangement
- * WBOPDC applying for the annual secretarial grant for community groups (\$300 ?)

Matters arising from the Correspondence –

Secretarial grant from WBOPDC hasn't arrived – resubmit.

RSVP BDO ASAP - Ian

Association seal needs to be found and refresh familiarity of operating practices to meet the Society's obligations. – Alex is doing this.

Acceptance pending.

Financial Report: - Bev/John

The account balances as supplied by Alex were recorded. John presented the summary for the Walkway account from July 2012 to July 2014 in order to obtain a reconciled basis for Xero accounting, and to reimburse the general fund now the Community fund monies are accessible. See appendix I & II, acceptance pending.

General Business and Standing items:

Councillors' Report – John Sc

John urged us to read the council report presented on the web. Council debt has been reduced by \$6M and population data updated. Consultation on the Ten Year plan begins soon.

Wastewater – Ian

Gordon Stewart of Aquas Consultants prepared an estimate for preparing a Best Practice document for Septic tanks and affiliated information. The estimate at \$7.5 to \$9K was seen as excessive in light of the availability of much of the information from BOPRC and the voluntary nature of this action. It should be noted BOPRC have indicated there is no

compulsion for this and a review in 2016 will assess expected improvements made by the little Waihi sewage reticulation.

Mention could be made that people anticipating a holiday crowd could provide portaloos.

Security camera, roads, signs - Alan

Quotes were received for cameras mounted at the store and the surf club. Carole will ask Tarnix if the system can include a siren function.

Angle parking at the surf club car park will be sought through WBOPDC to encourage over-nighters to share the waterfront and to better accommodate big crowds encountered on surf club days.

Website & Branding - Stella

Updates were done on the website for September. We have had four more people want septic tanks cleaned and to become members. It is a bit difficult with new ones joining up right at the end of the financial year. Previously we have agreed to 14 months for sponsors and could extend this to new members. No progress with WBOPDC and logo to report. Stella will do website updates in October as usual.

Membership Management Process – John

As agreed in September, invoices will be prepared for despatch with the September newsletter and electronically for those with email.

Walkway – Ray/John

The Deed of agreement for the Facilities in the Community Fund (\$50K grant monies) has been sealed and is accessible on the presentation of invoices. The \$10,800 for consent preparation and fees can now be processed and the balance will meet most of the cost of the canal bridge. The TECT application is almost ready to go. No action will be taken in response to the letter from Paul Francis as any issues rest with WBOPDC.

Dune re-furbishment - Ian

Changes to the draft consent application from Jim Dahm should meet the AGM deadline. Council has concerns over the total area identified so we might trim the area to a 500m strip, but placed anywhere in the original risk zone. PBRA should do the iwi consultation.

Community – Rex

One new driver has joined the pool.

Newsletter – Ian

Has been prepared in good time, but not despatched. Action ASAP – Bev/John/Rex.

The meeting was closed at 9.20pm. Next meeting date is Monday November 10th.

Approved : November 10th 2014 Signed :

**PUKEHINA BEACH RATEPAYERS
ASSOCIATION.
FINANCIAL REPORT OCTOBER 2014**

Current Account Balance:		
Westpac		\$556.73
Withdrawals:		
Xero D.D	\$43.13	
Bizlinks A.P.	\$40.19	
	\$83.32	
Deposits:	Nil	
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Term Deposit:		
Westpac @ 4.15% to mature 12 th March 2015		\$15,205.40
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P.B.R.A Community Patrol Vehicle:		
Westpac balance		\$1,556.67
No activity this month.		
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Pukehina Sports Field Fund:		
Westpac balance:		\$123.95

Notes: Financial year ends 31st October 2014
Membership reads 228
This new financial year goal is 342 members (50% increase).



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Appendix II Walkway accounts July 2012 to 2014

WAHI ESTUARY WALKWAY COSTS RECONCILIATION

Date	Description	Inv No	Amount	GST	TOTAL	Paid PBRA	Walking Access	WBOPDC
31-07-12	MTEC Consultants	34213	\$ 550.00	\$ 82.50	\$ 632.50	\$ 632.50	\$ 632.50	
20-09-12	Joy Walker		\$ 400.00	\$ 60.00	\$ 460.00	\$ 460.00	\$ 460.00	
31-10-12	Stratum Consultants	34585	\$ 1,372.00	\$ 205.80	\$ 1,577.80		\$ 1,577.80	
19-12-12	Stratum Consultants	34883	\$ 5,040.00	\$ 756.00	\$ 5,796.00		\$ 5,796.00	
31-01-13	Stratum Consultants	34943	\$ 634.25	\$ 95.14	\$ 729.39		\$ 729.39	
31-03-13	Stratum Consultants	35191	\$ 1,350.00	\$ 202.50	\$ 1,552.50	\$ 1,552.50		\$ 1,552.50
31-05-13	Stratum Consultants	35429	\$ 317.00	\$ 47.55	\$ 364.55	\$ 364.55		\$ 364.55
05-06-13	BOP Regional Council	113317	\$ 2,437.46	\$ 365.62	\$ 2,803.08	\$ 2,803.08	\$ 1,533.70	\$ 1,269.38
24-01-14	Western BOP District Council	RCON 7268	\$ 678.26	\$ 101.74	\$ 780.00	\$ 780.00		\$ 780.00
31-01-14	Stratum Consultants	36437	\$ 1,781.25	\$ 267.19	\$ 2,048.44	\$ 2,048.44		\$ 2,048.44
20-02-14	Mackie Signs	49309	\$ 270.00	\$ 40.50	\$ 310.50	\$ 310.50		\$ 310.50
28-02-14	Stratum Consultants	36577	\$ 90.50	\$ 13.58	\$ 104.08	\$ 104.08		\$ 104.08
04-04-14	Western BOP District Council	210005	\$ 1,750.81	\$ 262.63	\$ 2,013.44	\$ 2,013.44		\$ 2,013.44
17-07-14	Western BOP District Council	Refund	\$ (200.00)	\$ -	\$ (200.00)	\$ (200.00)		\$ (200.00)
			\$ 18,972.28	\$ 10,869.09	\$ 10,729.39	\$ 8,242.89		
							Reconciliation	\$ 18,972.28