



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

Minutes of the committee meeting Monday 10th October 2016 7.30 pm at the Pukehina Community Hall.

Meeting opened: 7.35 pm

Present: (Committee of 6, quorum being 4) John Cook (Chair), Dallas Bates, Ange Trudgen, Judy Treloar, Carole Forrester, Alex White, Alan Sutherland, WBOP Councillors – Kevin Marsh, John Scrimgeour

Apologies: Joy Walker, Stu Brickland, Denise Donald, Rex Cameron, Ray Foster, Katrina Dunn and John McMillan

Judy Treloar will be taking the minutes for this meeting

Moved: Alex W Seconded: Carole F carried

Welcome The Chairman welcomed returning Councillors Kevin Marsh and John Scrimgeour and congratulated them on their results, expressing gratitude for the work they have done and look forward to the continued work and support over the next term.

The Secretary and Chairman are to write a letter of thanks to go to the outgoing Mayor, Ross Paterson and a letter welcoming the new Mayor, Garry Webber looking forward to working with him in the future. Minutes from 12th September 2016 meeting distributed and read

Moved: John C Seconded: Alex W carried

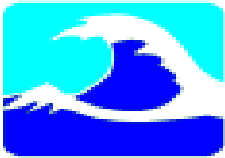
Matters arising from the minutes:

Discussion regarding the sceptic tank issue raised by John McMillan, noting it is buyer beware and part of their due diligence process in purchasing a property. Alex W commented he had put a clause in a recent sale & purchase agreement for the Vendor to have the tank inspected and cleaned, however this had been crossed out by the vendor.

In regard to the newsletters, Judy advised that Peter Watson from WBOPDC had passed a message and expressed an interest in the newsletter. Councillors Marsh and Scrimgeour have been asked to submit a report or contribution. Carole had approached Errol Watts for the Fire Brigade, reports to also come from Andy for the Surf Club and John's Chairman's report.

John C expressed there has been a lot of good communication with Council, in particular Garry Allis. Communication, working together and achieving results has stepped up considerably.

Kevin M advised he got onto Council about the trucks parked on driveways and breaking curbs. All is resolved for now and fixed.



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

Correspondence **Inward:** Chrissie Robinson further updates regarding health & social transport collaboration / issues in Te Puke region & notification of next meeting 18th October

Karl McCarthy Operations Ranger DOC, regarding volunteer seal training at Maketu Bev Nairn – regarding tennis court surround netting –forwarded to Parks subcommittee

J McMillan regarding boat ramp response from Fishing Club – Parks sub committee

Marieka Rencher Executive Assistant Financial Services Group – Western Bay of Plenty District Council adopted its 2015/16 Annual Report and Summary Annual Report 2015/16 on Thursday, 15 September. The Annual Report can be viewed via Council's website www.westernbay.govt.nz/ourcouncil/council-publications/Pages/default.aspx

Joyce Brooks – resident query regarding member's website password/login

Rupana Keno - regarding Emergency Response Planning

Corrie Taylor – WBOP DC manages website content –request to update PBRA Emergency response plan on WBoP DC website

Newsletter reports received from following subcommittees: Parks, Access ways, Neighbourhood Support, Infrastructure, Community Patrol / Hall / bikes, Emergency Response, Waihi estuary walk /cycleway

John C - Consent application (forwarded emails from Desiree Henry | Regulatory Administration Officer, Bay of Plenty Regional Council and Jim Dahm Eco Nomos Ltd)

Alex Finn –acknowledgement of speeding letter and sent to other appropriate WBoP DC staff

Outward:

Dave Smyth website updates

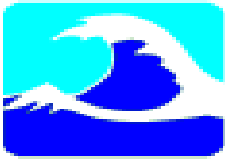
Response to Bev Nairn from Parks sub committee

Joyce Brooks advising password / login

Peter Watson Parks & Reserves WBOP DC regarding Pukehina Beach entry sign – forwarded to Alex Finn WBOP DC Transportation Operations Manager

Rupana Keno WBOP Regional Council regarding signage, maps, updating emergency response plan, documentation from Pukehina Community Hall and Pongakawa Hall

Corries Taylor – WBOP DC website administrator – request sent to update PBRA Emergency Response Plan and load as a PDF file only.



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

Karl McCarthy DOC Ranger - regarding seals on the beach

Alex Finn – Road safety and speeding concerns at Pukehina entry/ exit

Moved: John C Seconded: Judy T Carried

Financial Report: Prepared by Ange T Distributed and read

Cash Summary: Closing balance 30th September 2016, \$8197.00 Balance Sheet: Total Equity 30th September 2016, \$23,299.00

It was good to have the Balance Sheet Report presented.

The Accounts Receivable (BRG) of \$4,460 was advised as being unpaid Ratepayers Subs which have been accumulating. It was decided that these need to be journaled out for the financial year end.

Alex W had resolved the sports field account with the bank and it will be reversed out, the bank had made an error.

The Westpac Term Deposit balance is now \$16,191.09 on a 12-month term of 3.55% maturing 14/03/2017. Once it matures, the Council is to be asked if it can be deposited with them along with the PBRA other funds at a more favourable rate.

A financial report is to be requested from Council on the PBRA balances.

XERO accounts are to include and reflect the term deposit interest.

Moved: Ange T Seconded: Alex W Carried

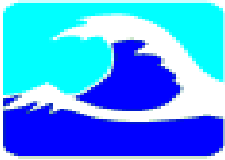
General Business:

1. Report on Projects/ portfolios:

Wastewater: John C

Sand Dune Refurbishment: John C, Dallas B

Confirmation of the sand Dune Refurbishment 15-year resource consent. Resource consent number 68165 Administrative Change (s133A) of the RMA. As requested regarding administrative changes to conditions of resource consent number 68165 Pukehina Beach Ratepayers Association, to include a lapse condition in accordance with s.125 of the RMA



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

The consent now only lapses in 2031 (i.e. end of term) and not after 5 years if not given effect.

If an event occurs and the need arises, PBRA to carry out the work and report to BOPRC.

A final invoice from Jim Dahm, Eco Nomos Limited for his consultancy work is to come.

Infrastructure: Alan S

Alan S advised he had been in contact with Sue Hammond regarding the tennis netting and reports that it is all fixed and conveyed they did a great job.

Waihi Estuary cycle/walkway – John C, Dallas B

John C read his note to Ratepayers. The memorandum of understanding was received today and agreed to review. Council has advised that before Christmas the route will be pegged and a digger with a mulcher will clear the vegetation.

Freshwater futures and Environs: Stu B Nothing new to report

Community Emergency Response Plan: Carole F, Joy W Carole summarised the email correspondence. Letters of intent have been received from Pongakawa Hall and Pukehina Hall.

Awaiting a format for signage Rupana Keno (Regional Council) continues to liaise providing timelines and responsibilities

PBRA website: Katrina D, Denise D

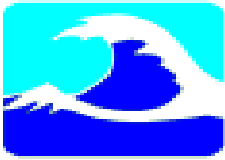
Halls, Community Patrol car: Rex C Garry Allis, WBOPDC have offered a 2009 Hyundai Accent 1500cc diesel vehicle with 88,000km for book value of \$3,809. It is currently listed on Trademe for \$7,000.

It was move to pursue the purchase of the community patrol vehicle described above from Council. Moved: John C Seconded: Alex W Carried

Discussion was held regarding funding the vehicle, with bank funds available for initial purchase, selling of the current vehicle and look into a Trust power grant and other sources.

Neighbourhood Support Group: Joy W

Beach Access ways: Judy T Nothing new to report



Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

□ **Parks:** Ray F, John McM, Alan S

2. Signage Denise made contact with Ben Brown WBOP DC Compliance Officer regarding update and repositioning of Pukehina Beach entry sign. Ben had no issues with this request providing the sign dimensions remained the same, but redirected us to Perter Watson Parks and Reserves manager, who thought we should consider rationalising the number of entry signs. After discussion with John Mc we decided to keep the PBRA sign and asked for the white entry sign to be removed. I was then redirected to Alex Finn WBOP DC Transportation Operations manager. Alex has given his consent for our new/updated sign to replace the white welcome sign. John Mc is scoping design and costing options. (WBOP DC has removed the old white sign and replaced with yellow sign Thursday 06/10/2016).

3. Seals on the beach Denise made contact with Karl McCarthy DOC regarding seal pups on the beach. He advised of upcoming seal training with the opportunity for two resident volunteers to be trained up in seal management. Bev Nairn (Northern end of beach) and Katrina Dunn (Southern end of beach) are now our official DOC volunteers who are trained to manage and respond when required.

4. Newsletter Reports have been received from most sub-committees and an invitation has been extended to Kevin and John S, our local WBOP District Council representatives, to submit a write-up for the newsletter - Denise to collate into newsletter format - John C to proof read by 25th October ready for printing.

5. Surf Club A letter had been received from Peter Watson WBOPDC regarding the proposed new surf clubrooms. Council will provide new toilets as part of the build. The current proposal does not meet the permitted activity rules so an application for a resource consent will be required. Dallas B has given names of qualified professionals, one who has recently completed another surf club in the region.

Meeting closed: 8:50 p.m.