

## Civil Defence Meeting held at Pukehina Hall 10/4/18

7pm start time	
Apologies	Joy Walker, Leanne Armstrong
Present	Carole Forrester, Bronwyn Clarke, Janet Andrew, Michelle North, Moira McCallum, Monique Orr, James Anderson, Te Awhi Manahi, Diane MacLeod, Cheryl Johnson, Vonny and Tom Maguire, John McMillan, Wendy Davenhill
Agenda	<ul style="list-style-type: none"> <li>• Review of Community Plan</li> <li>• Committee members for 2018</li> </ul>
Minutes of last meeting	<p>Carole read these and noted that the minutes were available on the PBRA web page and thanked those who put reminder for this meeting on Face book. Carole also thanked those present for attending.</p> <p>Michelle North complimented Carole Forrester for the way that the last meeting was run and the way that Carole answered the many questions that came her way. Michelle's comments were supported by others present.</p>
Community Response Plan	Plan was read through by Carole to the group and there was discussion and amendments made based on the review of the 2017 plan. The amendments are on the master copy held by Carole.
Page 4 Distribution Plan	<p>Add</p> <ul style="list-style-type: none"> <li>• Library</li> <li>• Local Stores</li> <li>• And anyone who requests a copy of the plan</li> </ul>
Page 5 Area covered by plan	<p>Add</p> <ul style="list-style-type: none"> <li>• Available to any surrounding area</li> </ul>
Page 6 Hazards	<p>Add –( following area as a quarantine site)</p> <ul style="list-style-type: none"> <li>• Local hall would be focal area</li> </ul> <p><b>Community Response Co-ordination Centre</b> Amend: email or phone to <b>the First Response leaders with a copy to PBRA</b>, Fire brigade...</p> <p><u>Remove</u> – <b>stinger</b></p> <p><b>Communications Officer</b> ...Pukehina Community Hall...<b>needs to be relocated to Pongakawa Hall as necessary</b></p> <p><b>Community Response Team members</b> Neighbourhood support phone trees still being established</p>
Page 7	<p><b><u>Community Response Team Considerations</u></b> Earthquake and Flood</p>

	<p>4. at the end of the bullet add <b>if necessary</b> Tsunami</p> <p>3. if time permits move <b>people and supplies</b> to higher ground....</p> <p>At the bottom of the page note <b>Telephone trees not yet established</b></p>
Page 8	<p><b><u>Community Resources</u></b> Add or highlight that <b>Pongakawa hall</b> is the first point of evacuation</p>
Pages 9 and 10	<p>These pages will have personal details added and will be available only to key personnel and select committee members as necessary</p>
	<p>At this time the review of the Community Plan was completed and a special thanks was given to those present for their support and valued contributions through the review</p>
Other points arising	<p>Accessing the hall – need to be limited so that there are only a few people who know the pass code to get in</p>
	<p>Request for more pamphlets – Carole to contact CD to see if this is possible, Tom suggested asking for support from PBRA and Cheryl put forward that there are grants to apply for.</p>
Early warning system	<p>Question from Tom Maquire about Early notification as he felt we need to warn the community.</p> <p>Can we look at the costing of this to get an alarm system in place along the beach? James Anderson volunteered to follow up on this and will aim to have a submission completed within the next two weeks.</p>
Resourcing for an emergency	<p>Tom - Should we have a container stocked with resources based at the school, in order to be prepared for people who have evacuated? This to be discussed with the committee at the next meeting</p> <p>Cheryl – stated that interested people from the Feb meeting need to be contacted so that they do not lose interest in supporting the committee. Carole expressed that she was unable to make contact due to her limited internet connectivity and time.</p> <p>There was discussion around advertising such events to inform the community.</p> <p>There were concerns about others on the beach who also had limited or not internet or mobile access. Following this were suggestions about notice boards being placed at the entry to the beach and / or along the parade / parks.</p> <p>Another suggestion was to advertise through the Te Puke Times and / or the Sun newspaper</p>
Communication	<p>Michelle North has offered to do some of the computer work – making contact with committee and interested people</p>

	<p>COMMITTEE MEMBERS – who volunteered at this meeting</p> <ul style="list-style-type: none"> <li>• Monique Orr</li> <li>• James Anderson</li> <li>• Wendy Davenhill</li> <li>• Janet Andrew</li> <li>• Michelle North</li> <li>• Carole Forrester</li> <li>• Bronwyn Clarke</li> <li>• Joy Walker</li> <li>• Check with Jason Rive, Daniel Kajavala, Angie Piper, Leanne Armstrong, Neil and Rochelle Carter and any others who wish to be involved</li> </ul> <p>Support people – Te Awhi Manahi – 0212396412  <a href="mailto:teawhi@andersonwhanau.co.nz">teawhi@andersonwhanau.co.nz</a>  James Anderson – 02102274613  <a href="mailto:jamesmra1@gmail.com">jamesmra1@gmail.com</a>  Diane MacLeod ( Fishing Club)</p>
Meeting ended	9.00pm
Next meeting	15 <sup>th</sup> May at 7pm – Pukehina Fishing Club