

Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

**Minutes of the June committee meeting Monday 11th 2018
7.30 pm at the Pukehina Community Hall.**

Meeting opened: 7.30 pm

Present: (Committee of quorum being 4)

Mike Piper (Chair), Trudi Ballantyne, Stu Brickland, Cheryl Johnson, Debra Fine, Carol Forrester: WBOP District Councillors – Kevin Marsh, John Scrimgeour

Minutes recorded by Trudi Ballantyne

Apologies: Denise Donald, Deborah Paget, Brenda Brickland

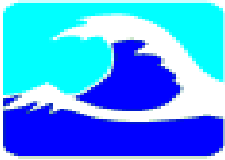
Moved Mike Piper Seconded Stu Brickland carried

Minutes from May 2018 meeting distributed and read prior to meeting

Moved Trudi Ballantyne Seconded Carole Forrester Carried

Matters arising from the May minutes:

Person	Action	Outcome
Stu	Facebook report	Stu met spent 2.5 hours with comms team from WBOPDC. Very useful meeting and very helpful. Actions to be taken: <ul style="list-style-type: none">• Need to name the group• Have a mission statement• Have a few people as moderators and posters• Posts need to be on a regular basis• Using photos/pictures will create more interaction• No reason why minutes can't be posted on here• Content can be tailored to what we are interested in• Look at Omokoroa FB group – is being done well Carole pointed out that there will still be people we need to interact with that aren't on the internet or Facebook – we need to still consider them



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		Next step is to have a name and appoint moderators
John Scrimgeour/Mike	Secretarial grant	Mike met with Miriam Taris and Garry Allis from WBOPDC. The Secretarial grant is still available – this is a discretionary fund from the CEO. November 2017 Patrol Car funding via Ben Wilson WBOP DC has now been retagged as Secretarial Grant as per directive from WBOP DC CEO
Mike	1. Contact Jim Dahm to arrange sand dune repair 2. Mike to contact Julie Webb to roll over funding	Communication ongoing – see general business Completed
Denise Denise & Deborah	Request box of free screws /drill bits Application for match funding	Safer Plate equipment received To complete by 12 th July
All committee to complete Brenda to collate	PBRA Job Descriptions / Roles for portfolios or responsibilities	Brenda has received some of these. There is supposed to be some job descriptions on the web site but Brenda is struggling to find these. Work is ongoing

Correspondence

Inward

Letter from Joy re Neighbour Hood Watch – discussed in General Business

Outward

None

Matter arising from – discussed in general business

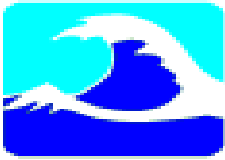
Financial Report: Prepared by Trudi Ballantyne Distributed and read prior to meeting

PBRA General A/C closing balance at 31/5/18 \$7,136.65

Moved Trudi Seconded Carol Carried

Further payments \$ 477.07

Mike is to investigate with WBOPDC re the accounts coming in from Regional Council re Resource Consents – payments on these to be withheld until he has had that conversation.



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Moved Trudi seconded Stu

General Business

1. Beach erosion / soft protection work – Denise & Mike

- Mike has contacted Jim Dahm
- Talked about concerns re properties around 221 – 225.
- Will be getting a drone shot of the beach
- Info to come from Chris Award re other affected places – 8 or 9 areas identified – however 221 – 225 are the only houses that are affected – others have lost part of property but no buildings. They will be coming back with a recommendation soon
- No sand will be pushed up in areas where it is considered it may fix itself
- Willing to come and talk to the community
- The sub-committee of Denise and Mike are liaising with the experts that have been engaged. No decisions have been made to do a sand push-up at this stage – still gathering information. No money is owed to anyone at this stage. Once report is through from Jim Dham with recommendations and costings, the committee will be asked to comment/vote on the recommendations

2. Website – Rebuild PBRPA website

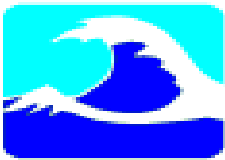
- Geordie from Vision Lab has nearly completed this work
- Denise, Cheryl and Trudi will get lessons on how to administer new web site

3. Neighbourhood Watch and Civil Defence Roles

- Neighbourhood watch is a imperative part of the civil defence information
- Committee agreed that leaders of these roles do not need to be a member of the PBRPA committee – however need to provide a monthly or two-monthly report to the committee – this applies to the Community Patrol Car co-ordinator as well
- Carol stated that she thought the letter sent to Joy re Neighbourhood watch role should have been discussed by the PBRPA committee before sending
- Carol advised she thought it was a good idea to have separate roles for the Civil Defence co-ordinator and the Neighbourhood watch co-ordinator
- Civil Defence co-ordinator does not need details of PBRPA members

4. Access to PBRPA

- Discussion around opening up of minutes to all ratepayers and residents of Pukehina rather than just those paid up members
- Perception is that PBRPA is a “closed society” with discussions happening in secret behind closed doors
- Has been done like this in the past to ensure interested parties pay their \$20 sub to allow for funding of activities
- If however we were able to demonstrate the things we have been able to achieve then it may mean PBRPA is more accessible and when we call for memberships would be more likely to get them – plus donations
- Need to think about having gatherings for all residents – e.g. Meet and Greet functions at the hall – cup of tea and a scone – say Labour Weekend, Easter and after the AGM
- Discussion around regular newsletter communication



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5. Estuary Walkway

- Mike met with Geoff Canham today. DOC have indicated they will reclaim land currently used by a farmer – this will save on the cost of a bridge
- Looking at using containers for bridges – will be a lot cheaper than a traditional bridge
- Mike to do a report about this and where to from here

6. Community Patrol Car

- The governing body has written to Denise saying the Patrol car cannot be used until all rules are met – mainly to do with only having one person in the car
- Cheryl advises there are things that can be done regarding this.

7. Mike's Meeting with Miriam Taris and Gary Allis

- There are funds available to PBRPA for infrastructure upgrades
- We are able to get details of service requests – decided it would be good to get these on a regular basis and communicate these to the community – it would enlighten community on how to get things moving with the council
- The Boat ramp is scheduled for repair soon – as are potholes around Midway Park

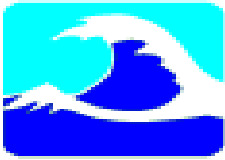
8. Harbour Master

- Meeting scheduled at 2pm on 26/6/18 at Stu's place to discuss with the Harbour Master how to make the Estuary area safer
- Looking at more education such as maps, etc rather than fines.
- All welcome at meeting

Action Points from June Meeting

WHO	WHAT	BY WHEN
All of committee	Provide Brenda with Job Descriptions	9 th July
Stu	Continue to follow up on Facebook group – look at appointing some moderators and then look at getting things underway	9 th July – follow up
Mike	Discuss Regional Council bills re Resource Consents with WBOPDC – payments withheld until then	9 th July
Mike, Denise	Ongoing communication with Jim Dham	
Mike, Trudi	Look at setting up Meet & Greet sessions at Labour Weekend, Easter and after AGM	
Mike	Mike to do a report about this and where to from here regarding Estuary Walkway	9 th July
Cheryl, Denise	Follow up re Community Car	9 th July
Stu	Follow up on meeting with Harbour Master on 26/6/18	9 th July

Meeting closed: 8.56 p.m.



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