

Pukehina Beach Ratepayers Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

***Minutes of the April committee meeting Monday 9th 2018
7.30 pm at the Pukehina Community Hall.***

Meeting opened: 7.30 pm

Present: (Committee of 7 quorum being 4)

Mike Piper (Chair), Denise Donald, Trudi Ballantyne, Alan Sutherland, Cheryl Johnson, Carole Forrester, Alex White: WBOP District Councillors – Kevin Marsh, John Scrimgeour

Apologies: Deborah Paget, Joy Walker, Stu Brickland, Brenda Brickland

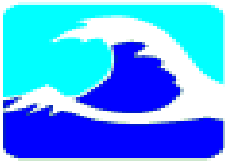
Moved Denise D Seconded Alex W carried

Minutes from March 2018 meeting distributed and read prior to meeting

Moved Mike P Seconded Trudi B Carried

Matters arising from the March minutes:

Person	Action	Outcome
Trudi	<ol style="list-style-type: none">1. Security Camera funding application2. Reinvest term deposit3. Record patrol car in sub-a/c within treasurer's report	Ongoing – Denise to assist / support as necessary Term deposit reinvested Separate Patrol Car report will be included in Treasury report
Stu Cheryl	<ul style="list-style-type: none">• Contact Frank Begley from WBOPDC• Reports with further information to be supplied at April meeting	To report back at May meeting To summarise and report back May meeting
Alex	Arrange Community Patrol car meeting	Meeting: 21 st April at 2 pm Pukehina Community Hall. Shirley Vincent CPNZ will be facilitating.
Mike	<ol style="list-style-type: none">1. Contacting Geoff Canham to arrange a walkway project meeting at Pukehina2. Discuss remedial work supervision with Gary Allis3. Mail out Coastal Erosion Policy to	Ongoing No response from Gary Allis so Mike will contact Miriam Taris CEO Denise to mail this out to committee



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	committee 4. Discuss rubbish bin care prior to events with Surf Club committee	Ongoing
Denise & Mike	Representation Review Presentation at Maketu 20th March	Presentation attended – information can be found online through WBOP District Council website
Denise	Request box of free screws /drill bits and will develop fundraiser plan at next meeting	Not completed / Ongoing
All committee to complete	PBRA Job Descriptions / Roles for portfolios or responsibilities	Committee members to email Job Description and Roles through to Brenda Brickland for collation as they are completed

- Further discussion around developing ideas for communication / events with Pukehina residents to promote PBRA membership and information.
- Trudi and Mike to coordinate potential letterbox membership drop.
- Carole sought clarification on Civil Defence Team leader position. Status quo remains as per Pukehina Community Response Plan.

Correspondence

Inward

Alex White – Regarding tax exemption certificate

Paora Maxwell –erosion meeting

Joy Walker – security camera

Julie Webb WBOPDC Project Coordinator Reserves and Facilities – funding

TECT – latest updates

Marieka Rencher WBOPDC Executive Assistant Financial Services Group –LTP information for submissions

Alan Sutherland – LTP submissions

Trudi Ballantyne – membership, Tax exemption, Hall Committee,

Ian Hudspith – membership

Tony Drayton – membership and erosion query

Jenny Hedge – footpath remediation work update

Iain Slight – membership

Joy Walker – resignation letter

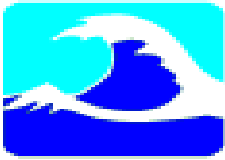
Outward

Committee mail out - Jim Dahm report

Tony Drayton – erosion information

Otomarakau/ Pongakawa/ Paeangaroa Schools - free workshop for senior drivers (70+)

Matter arising from correspondence



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- With the resignation of Joy Walker, Denise will support Trudi with new security camera funding application and installation preparation. Letter of thanks will be sent to Joy.

Financial Report: Prepared by Trudi Ballantyne Distributed and read prior to meeting

Summary

1. Memberships received to date total \$2,600 - this compares with \$2,740 to 31/3/17
2. Patrol car funding is made up of a monthly cash donation from Complete Gas & Plumbing
3. Payments made in March of \$353.31 were approved at the meeting on 12/3/18 plus the \$300 contribution to the Pukehina Community Hall fund.
4. \$1,494.50 was received by PBRA in error on 23/3/18 when a member paid rates to us instead of the WBOP District Council. Alex reimbursed the ratepayer and we now need to reimburse Alex White for this payment.
5. Based on feedback from the March meeting, I am going to establish a "reserve" account to record the amount held in the bank in relation to the Community Car - this will record all income received that is attributable to the car, less any payments made for the car.

PBRA General A/C closing balance \$8,575.14

Moved Trudi B Seconded Alex W Carried

Summary

Energise Web Design - monthly account of \$40.19 payable on 20th of each month

Xero - monthly fee

Reimburse Alex White for incorrectly paid Rates - \$1494.50.

Plus \$40.19 for Energise Web Design monthly fee.

Further Payments: \$1,582.13

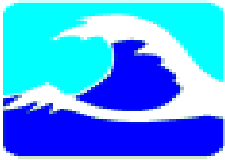
Trudi B moved further payments be accepted for payment seconded Alex W carried

General Business

1. Beach erosion / soft protection work – Denise & Mike

Please refer to Jim Dahms Dune repair and fee estimate report sent out in March. Mike and Denise had a meeting with the effected group of ratepayers on 19th March. Agreement was reached regarding timeframes and the report content, apart from seeking more clarification about scope of materials needing to be removed, prior to work commencement (see 5.9 conditions). Awaiting further contact from Jim regarding scope of any other identified properties. Awaiting contact from Gary Allis WBOP DC regarding dune remediation works and funding position. Denise and Mike reiterated their commitment to following the consent process and fulfilling the consent conditions.

- Mike to make contact with WBOP DC CEO regarding remediation works and access to the development fund.



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2. Long Term Plan submissions – Alan infrastructure sub- committee

2018 - 2028 LTP CONSULTATION DOCUMENTATION - SUPPORTING DOCUMENTATION

Transportation: Pukehina Parade - Seaward - Side Kerb and Channel.

“The Association wishes to keep the seaward side Kerb and Channel project on the table for discussion with Council. Accordingly, The Association states that the completion of the kerb and channelling on the seaward side of Pukehina Parade will provide wider road accessibility, define the road boundary in order for residents to install permanent driveways and maintain the roading asset.”

- Further submissions to be prepared from Parks & Reserves sub-committee

3. Meeting Etiquette - Denise

Request from secretary to provide reports so they can be read prior to the committee meeting. Ideally, agenda items ought to be registered prior to the meeting instead of during our meetings.

Meeting closed: 8.45 p.m.