



**Pukehina Beach Ratepayers Association Inc.**

[Pukehina.bra@gmail.com](mailto:Pukehina.bra@gmail.com) or [www.pukehinabeach.co.nz](http://www.pukehinabeach.co.nz)

PO Box 113, Te Puke 3153

**Minutes of the October committee meeting Monday 8th 2018**  
**7.30 p.m at the Pukehina Community Hall.**

***Meeting opened: 7.30pm***

**Present:** (Committee of 8 quorum being 4)

Mike Piper (Chair), Denise Donald, Stu Brickland, Alan Sutherland, Trudi Ballantyne, Cheryl Johnson, Deborah Paget, Brenda Brickland and John McEnallay

WBOP District Councillor –John Scrimgeour

**Apologies** Carole Forrester, Alex White, Cr Kevin Marsh

Moved Mike           Seconded Denise   carried

John McEnallay was asked to join the 2018 PBRA committee and will take over work on PBRA website.

Moved Mike Seconded Stu carried

***Minutes from September 2018 meeting*** distributed and read prior to meeting  
Minutes approved:

Moved Mike           Seconded   Stu       Carried



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***Matters arising from the September minutes:***

<b>WHO</b>	<b>WHAT</b>	<b>Action</b>
All of committee	Provide Brenda with updates/ amendments for Job Descriptions	Further discussion GB
Stu & Brenda	Facebook	Functioning
Alan & Alex	Tennis Court preparation	Nets to go up 13 <sup>th</sup> /14 <sup>th</sup> Keys being ordered
All committee	EOY reports -Infrastructure -Pukehina Neighbourhood Support -Pukehina Patrol Car -Pukehina Community Response Team -Parks and Reserves -Access ways - Soft work Erosion Protection -Cycleway walkway - Estuary - Website	Send to Denise beginning of November

***Correspondence***

**Inward**

Ele Administrator Tarnix – confirmation of installation and car image, liaise with Te Puke Police, advice on old security camera  
Theo Ursum Emergency Management Advisor – Nick Barnes attending shake out meeting  
Te Puke News Update –Edge Newsletter  
Esther Kirk – Parks and reserves LTP submissions  
SocialLink Tauranga Moana – news  
AMI - Patrol car Insurance quote  
Ben Wilson - Patrol Car funding query  
Giorgia Matthews - Aon New Zealand Patrol car Insurance  
Boyd Harris (via Theo Ursum) wanting to be involved in Response Plan Team  
Caroline Lim Community Team Leader – representation review  
Bay of Plenty Regional council – consent invoice  
Cherie Knights, Charities Services, Internal affairs – request for charitable status turned down

**Outward**

Vicki Wallace – reply to request for advertising  
Thank you John & Gloria Hamlyn (Camp ground owners) for providing Power connection to security camera



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**Financial Report: Prepared by Trudi Ballantyne** Distributed and read prior to meeting

PBRA General A/C closing balance at \$ 6,527.51

Moved Cheryl    Seconded    Alan    Carried

Further payments:

AMI Insurance	\$490.89
BOP Regional Council	\$135.00
BRG –Tarnix Security	\$ 4,456.88

Further payments moved for payment Trudi seconded Alan    carried

## **General Business**

### **1. Soft work Erosion push up report – Mike**

No further communication from Jim Dahm - work most likely to occur early to mid-October

### **2. Development Funding Camera and Community Sign - Mike**

CEO Miriam Taris and CFO Gary Allis have signalled the Pukehina Development cannot be used for the funding the camera or sign

### **3. Walkway /Cycle way - Mike and Stu**

No further development or communication from Geoff Canham

### **4. Website – John**

Website needs attention to make it more user friendly and appealing to viewing audience. Navigation tool bar reorganised and back load of minutes uploaded. Further work to be investigated: logo, page organisation, removal of password section, easier down loading of large files such as minutes.

John will report back at next meeting with changes he feels are required.

### **5. Roading - Deborah**

Concerns raised about state of road where kerbing ceases; pot holes grass encroachment are making the road unsafe for shared users (motor vehicles & bikes). Concern about parking area opposite Fishing Club.

Mike reiterated all concerns should be via a “Works Order “by contacting WBOP DC. Enlist other concerned residents to place a works order as there will be strength in number of work orders raised about same issue. Council are obliged to respond to a works order.

### **6. A)Community Patrol Car & B) Neighbourhood Support - Denise**

A). **The Community Car Patrol** has six registered Patrol drivers providing a 3 week roster. Monthly alert: Benner Road rural crime with Avocado orchards being targeted. The patrol has added this road to our patrolled route.

Regional meeting 13<sup>th</sup> October, Rotorua will be attended by two Patrol members

New polo shirts arrived and will be used for public occasions

Suggest changing Insurance provider from AON to AMI to get a better deal

AON

2009 Hyundai Accent	- Full Cover
Total Sum insured	- \$5,000+GST
Excess	- \$400

Annual motor vehicle premium will be \$666.15



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AMI – same sum insured and excess

Annual motor vehicle premium will be \$490. 89; Approved by committee

Committee wishes to get insurance quote for security camera – Denise to organise

### **B) Neighbourhood Support**

Security Camera is installed and operating

Regional AGM attended by two members. Induction and data base training to be organised for October. Another Coordinator to assist Denise is currently getting vetted  
Intension to extend neighbour support area to include Pukehina Beach Road, Campground and in the future Pukehina surrounding roads.

Sector leader recruitment required and would be appreciated from PBRA committee members (important way to connect with community/neighbours).

Suggestion to include welcome packs for new residents.

- 7. WBOP Emergency Management Testing Alert Day** – Invite to open day organised by Pukehina Beach Civil Defence emergency Management Team. 25<sup>th</sup> November Hall 1-3pm

### **8. Membership Invoices**

Treasurer to send out membership reminder invoices end of October.

Discussion around membership followed; corporate sponsorship and fee structure.

Mike and Trudi to meet and work on appropriate submission for AGM and report back to November meeting

### **9. Job Descriptions - Brenda**

Discussion on Civil defence /Emergency Management /Community Response Team leadership liaison with PBRA structure.

Secretary Job description completed – vacancy for 2019.

### **10. Chairman's quarterly meeting with Mariam Taris WBOP CEO**

- Patrol Car - \$500 reviewed and will now for be reimbursed to PBRA for Pukehina Patrol expenses
- Freedom Camping – extra money received by WBOP DC to be spent on a specialised utility facility which will be placed at Waihi Beach and then moved after the summer season to be used in conjunction with Kiwifruit accommodation at another location.
- Representation review – has been completed and can be viewed on line. It is with the Local Government Commissioner to review and inform WBOP DC in April 2019



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- No money from Development fund can be used for security camera or for a community sign. Suggestion that PBRA apply for 'Facilities in the Community Fund' due early 2019 to be forwarded on to CEO (applications for community work over \$10,000)

**11. Estuary report – Stu**

- The yellow marker buoys are now in place for designated speed zones.
- A report of indiscriminate septic tank overflow digging has come to the attention of residents at the Estuary end of Pukehina Beach causing concern. Apparently the digger went 20 metres past the designated boundary onto crown land to the estuary. A Pohutakawa tree was reported to have been cut down. WB regional Council was notified and a pollution officer attended the matter. There is a concern about water quality issues in the estuary.

Cr John Scrimgeour will take the matter up with Kelvin Hill (Utilities Manager/ wastewater management) from WBOP DC

Meeting closed: 9.05 p.m.