



**Pukehina Beach Ratepayers Association Inc.**

[Pukehina.bra@gmail.com](mailto:Pukehina.bra@gmail.com) or [www.pukehinabeach.co.nz](http://www.pukehinabeach.co.nz)

PO Box 113, Te Puke 3153

**Minutes of the December committee meeting Monday 10th 2018**  
**7.30 p.m at the Pukehina Community Hall.**

*Meeting opened: 7.30pm*

**Present:** (Committee of 9 quorum being 4)

Mike Piper (Chair), Denise Donald, Alan Sutherland, Trudi Ballantyne, Brenda Brickland, Stu Brickland, John McEnallay, Carole Forrester and Cheryl Johnson

WBOP District Councillor – Kevin Marsh,

**Apologies:** John Scrimgeour

Moved Denise D    Seconded Trudi B carried

*Minutes from November 2018 meeting* distributed and read prior to meeting  
Minutes approved:

Moved Mike P    Seconded Trudi B    Carried

*Matters arising from the September minutes:*

<b>WHO</b>	<b>WHAT</b>	<b>Action</b>
All of committee	Provide Brenda with updates / Amendments for Job Descriptions	To be actioned by 2019 committee
Denise	Tarnix Camera Policy	Ongoing
All committee	AGM	See General Business
Cr Kevin Marsh	Pukehina Parade Roding Grass & Sand encroachment	Westlink informed and will be making contact with PBRA committee or chair
Trudi Ballantyne & John McEnallay	Website	PBRA Rules & Proposed rules copied onto website - add paragraph from newsletter as heading
Denise D & Mike P	Speeding & Safety letter	Sent to WBOP DC staff
Cheryl	Parks & Reserves meeting with Esther Kirk	Contact made with group of residents looking to redevelop Midway Park area surrounding Tennis Court area. Advised to make contact with Sue Hammond. Advised to prepare background data project.
Denise	Newsletter	Mail out completed: 687 total ratepayer data



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### **8 pm Meeting temporarily adjourned – PBRA committee addressed by ‘concerned residents’ from properties 215 – 227 Pukehina Parade.**

The residents came to discuss the report from Jim Dahm (Econamos) regarding proposed sand dune repair. At this stage all parties concerned have agreed to the recommendations of holding over any restorative work until April or May 2019 when conditions for such work are once again favourable and permitted under the consent conditions (consent No. 68165-CC.01). Resident group departed meeting.

### **8.20 pm meeting reopened**

**(NB: The PBRA committee were saddened to be informed of the unexpected death of Alex White who passed away this evening).**

### *Correspondence*

#### **Inward:**

Theo Ursum –Nationwide texting alert

Te Puke News

Mike Piper to committee – Eco village submission

Anthea Ogilvie - Customer Relationship WBOP DC

Jenny Wotten, JP Electorate Agent – invite to Workplace Relations Employment Law Changes Public Meeting

Boyd Harris – newsletter report from Pukehina Surf Rescue

Mike Piper –Chairs report for newsletter

Trudi Ballantyne – proposed rule amendment for website & newsletter

Social link Taurang moana– news

Bruce Muschamp – newsletter acknowledgement mailout

Craig & Lorraine Milburn –newsletter and subscription notice

Ngairie Soloman – Pukehina Fire brigade newsletter report

Jodie Beattie – newsletter acknowledgement and speeding at Pukehina concerns (to be raised at AGM)

Bent Holmes – newsletter acknowledgement

Phillip Ballingall – newsletter acknowledgement and speeding concerns along Pukehina Parade

Trudi Ballantyne –newsletter acknowledgement

Alister Hawkey –newsletter acknowledgement and subscription

Sue Dunn – newsletter acknowledgement and subscription

Jenni Davies –new resident

Graham Archer – septic tank inquiry

Stu Mallasch – subscription

Colin Fine – attached x5 copies of letters from WBOP DC and letter to PBRA committee

Paora Maxwell – inundation /soft work protection

Jim Dahm – report for PBRA and affected residents regarding push up soft protection work

Janette & Pascal Arrou – subscription

Nigel Pearson – subscription

Ben Wilson - \$500 to be provided for Pukehina Patrol car – Invoice to be sent to WBOP DC

Shelley McCarthy – subscription

Rischarde Thompson –Pukehina Properties



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### Outward

Charlene Page – request for Ratepayer data from WBOP DC  
PBRA Secretary - Newsletter mail out to Pukehina Ratepayers

PBRA committee will respond to Colin & Debra Fine correspondence

*Financial Report: Prepared by Trudi Ballantyne* Distributed and read prior to meeting

PBRA General A/C closing balance at \$ 3,426.89

Moved Trudi B Seconded Mike P Carried

Further payments:

### General Business

#### 1. Soft work Erosion push up report – Mike

Report and letter received from Jim Dahm.

PBRA committee and residents have agreed to hold the work over until 2019 .

“I understand there is a desire to do this before Christmas. When I last inspected (mid October) the beach was recovering well and a large bar had recently welded to the shoreline (see Figure 3 in attached document). If that bar has now become high tide beach (which is probable), then we will certainly have enough beach width for a useful push up. However, while we probably now have enough sand, I would suggest holding off until autumn (say late-March-early April) as:

- The works involve extensive disruption of vegetation on the dune face and there are likely to be ongoing issues with windblown sand over summer if we do the works now, even with planting
- Planting this time of the year has very uncertain performance and is heavily dependent on rainfall and/or ongoing watering
- We have a consent condition which allows for emergency works (see further below) and so we can take action to shore up the dune in the most at risk properties if a major storm is imminent – a simple sacrificial push-up of that nature could be done within a day with a bulldozer.
- El Nino conditions presently apply and so while major storms can still occur, they are much less probable than with the La Nina conditions that prevailed last year
- There has been very good beach recovery over the last 2 months and so there is now quite a wide beach buffer
- It is peak construction period and so may be difficult to get a contractor and not likely to be as cost-effective as less demanding times
- We have to give the information to BoPRC for review 10 working days before the works and so even if we finalised details this week and they do not request further information we are unlikely to be able to start the works before the peak Christmas period



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- We are not likely to be given permission to do the works over the peak summer period (i.e. boxing day to mid-January)

There is also the complication of Condition 5.2 of the consent which states:

*5.2 The soft protection works authorised under this consent shall not be undertaken between 1 November and 29 February each year, being bird nesting and juvenile shellfish nursery and migration months, unless:*

*i. A suitability qualified ecologist has surveyed the works area and determined that the works will not adversely impact on bird nesting and juvenile shellfish nurseries; and*

*ii. An ecological statement addressing point i above shall be provided to BoPRC for review and approval as part of the plan of works referred to in Condition 6.5.*

This would require an ecologist to inspect the site and provide clearance if the works started before March.

Overall, I think it would be wiser to hold the plants until late March and do the works then. Given our ability to undertake emergency works if required and the present lower risk (El Nino and wide beach) I think it is best to do the works when we are most likely to get a good outcome with minimal side effects (e.g. windblown sand) and risks (e.g. plant loss).

The emergency works provision is as follows:

### *8 Emergency Works*

*8.1 In the event that emergency works are required, the notification requirements set out in Conditions*

*5.5 and 7.2 may be waived with the approval of the CE or delegate BoPRC. Emergency works will only be approved when a suitably qualified coastal specialist determines that dwellings are at imminent risk from erosion. BOPRC staff shall be contacted as soon as the consent holder becomes aware of the need for emergency works, so that a suitable timeframe can be agreed for the commencement of works and the lodgement of a plan of works. Emergency works shall be overseen by a suitably qualified coastal specialist and shall be limited in scope to the work required to address the imminent risk.*

We can inform BoPRC over the next few days of our intention to use this provision if a major storm is predicted before March/April and agree the scope of work to be undertaken if required. As long as we have a contractor lined up who can act quickly, I think that is a better course of action than rushing the work. “

## **2. Pukehina Community Hall Management – Mike**

PBRA chair has been advised by WBOP DC Joanne Limm that they are worried about the current committee management of the Pukehina Community Centre/Hall – particularly the Trust which only has one member who wishes to resign.

Cr Kevin Marsh was also approached to convey a strong recommendation to allow the PBRA to assist in management of the Pukehina Hall in order to forge an arrangement for future proofing the management of the hall.

The main priority will be to find the most efficient way of managing the asset and retaining it for the Pukehina Community.



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Therefore Mike moved the following motion:

“To notify the WBOP DC that PBRA has agreed to provide management service for the Pukehina Community Centre if required.”

Cr Marsh will make arrangements for a meeting to be held with the current Hall committee members and WBOP DC personal. Trudi B will find out further information on aspects of the Trust if a hand over of management were to occur as proposed.

### **3. Website – John**

John is wanting feedback on what content is required on the website and how to keep it current. He is proposing to add a gallery and add a link to the Pukehina Noticeboard FB site.

### **4. A)Community Patrol Car & B) Neighbourhood Support - Denise**

#### **A). Pukehina Community Car Patrol**

8 registered Patrol drivers providing a 4 week roster.

Mackie signs are going to redo our car signage to be in-line with CPNZ fleet.

Further training provided at our last meeting - using the Police Radio, observation skills, running suspicious number plates.

December Alerts:

Alert for vehicles towing empty trailers entering Pukehina (look like they do not belong)

Alert for drunk driving around Hippie Pippi area

Alert for farm stock burglary attempts Pukehina Beach Road

November hours on Patrol: 20 hours

November kms :426 kms

#### **B) Neighbourhood Support**

Meeting held with Regional administrator for Angie & Denise.

Training included:

- new street leader package provided
- updated method of recording resident data
- resident data collected as opposed to ratepayer data
- new signs available when data returned to coordinators
- recruitment of street leaders required

Discussion on a large sized notice/sign informing public of Neighbourhood support area at entry to Pukehina Beach at the intersection of SHW 2 / Pukehina Beach Road. A project to be followed up in 2019

### **5. AGM prep: All committee**

- Open hall and set up seating – all committee
- Copies of Financial EOY report – Trudi B
- Copies of 2018 AGM – Trudi B
- Copies of current Membership - Trudi
- Copies of subscription form - Mike
- Person to stay on door throughout meeting for late arrivals to collect and fill out subscription forms – Stu and Brenda Brickland
- Whiteboard and paddles from Fire brigade - Trudi
- Notice board advertising meeting - Stu



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- Organisation of refreshments after meeting –Mike

Meeting closed: 9 p.m.