

**Pukehina Community Lead Emergency Support Team  
Meeting Held 24<sup>th</sup> April 2019 – 5.30pm**

Present	Carole Forrester, Nick Barnes, Bronwyn Clarke, Michelle North, Janet Andrew, Brett Ashworth, Boyd Harris
Apologies	Monique Orr, Joy Walker
Agenda	Reviewing the plan
General Business	<p>Review of the open day held in November – Well attended by all the services – deemed to be very successful in terms of communication of information between the services. Sadly, due to poor weather the open day was not as well attended by general public as hoped</p> <p>Carole attended a course ... a simulation at CD headquarters at Barker St–</p> <ul style="list-style-type: none"> <li>• there were limited invites to other community support service groups</li> <li>• the purpose was to observe a simulated event</li> <li>• to make contacts with CD members in order to enhance our links to and with CD headquarters in a real emergency</li> <li>• To realise that information gathered at ground level is valuable for CD headquarters as this helps them to make decisions about how to support the wider community</li> <li>• It was noted by Nick Barnes that our set up at Pukehina is well along the track to being a successful model</li> </ul>
Neighbourhood support	<ul style="list-style-type: none"> <li>• We no longer have a neighbourhood support coordinator</li> <li>• There are notices in the community looking for someone to head this</li> </ul>
Main premise	<ul style="list-style-type: none"> <li>• The main premise of our group and our community is <b><u>if it's long and strong, get gone</u></b></li> <li>• We know that sirens don't work – could be damaged in an earthquake, so can't rely on them</li> </ul>
Plan – copies brought along by Nick to share	<ul style="list-style-type: none"> <li>• Reviewed this tonight –and Nick to bring edited version back at next meeting</li> <li>• Nick indicated there will be more National promotional material available later this year</li> <li>• Fliers may need to be distributed again</li> </ul>
Local Events	<ul style="list-style-type: none"> <li>• Group decided that we need to keep Community Evacuation plan consistently in the public eye</li> <li>• We will try to include a presence at local events where viable</li> <li>• Contact – Sarah Davidson – Beach Rentals, so that we can be included at some of the markets where members are available</li> </ul>

	<ul style="list-style-type: none"> <li>• Or where other community services are present</li> </ul>
Radio operator / Patrol Car	<ul style="list-style-type: none"> <li>• WBOPDC – we have a radio here at Pukehina and we can make contact directly with CD headquarters</li> <li>• We have a group of people who come in once a week to check in on the radio on a rotation basis</li> <li>• Marine channel – Digital Radio network will soon be available ( Boyd Harris)</li> <li>• Brett Ashworth has stepped in for Angie Piper</li> <li>• Brett is going to liaise with Denise Donald to ensure that a hard copy roster of the patrol car will be in the Radio Room</li> </ul>
Text alerts practise	<ul style="list-style-type: none"> <li>• 60% received the alert nationally and this was a big improvement on the last national test</li> </ul>
Plan and Guide books	<ul style="list-style-type: none"> <li>• The guide is for the public – a flier / brochure</li> <li>• The Plan is for the Community Response Team</li> <li>• A copy of contacts of all members involved in the Community response team will be issued to each member at our next meeting</li> </ul>
Next meeting	<p>Agenda –</p> <ul style="list-style-type: none"> <li>• check updated plan</li> <li>• desktop exercise for community response team to check that our plan works and to highlight any areas for improvement</li> <li>• <b>it is important for all members to be at this exercise</b></li> </ul> <p>Tuesday 25<sup>th</sup> June 5.30pm at Pukehina Community hall</p>
Meeting closed	6.45pm